

GREAT BEDWYN PARISH COUNCIL

Notice of Meeting

NOTICE IS HEREBY GIVEN that The Annual Meeting of Great Bedwyn Parish Council and Full Council meeting will be held on **Thursday 9 May 2019** in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7.30pm **PUBLIC AND PRESS ARE WELCOME TO ATTEND** Doors open at 7.00pm for informal discussion.

Joanna Pike, Clerk to the Great Bedwyn Parish Council.
clerk@greatbedwyn-pc.gov.uk

3 May 2019

Public Participation – Prior to the formal commencement of the meeting, at 7.30pm, The Parish Council welcomes contributions from the public. Time duration totalling 20 minutes.

1. Election of Chairman for ensuing year 2019/20
2. Election of Vice-chairman for the ensuing year 2019/20
3. Apologies for absence
4. Declarations of Interest - To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
5. Minutes - To receive and sign as a true record the Minutes of the meeting held on the 14 March 2019.
6. To approve and adopt the Standing Orders for the Great Bedwyn Parish Council
7. To approve and adopt the Financial Regulations - previously approved by the Finance Committee at a meeting held on 29 April 2019.
8. To review the Council's external audit report for the year ending, 31 March 2018 as prepared by PFK Littlejohn LLP.
9. To appoint an Internal Auditor
10. To appoint members to stand on the Finance Committee
11. To appoint members to stand on the Planning Committee
12. To appoint members, including the Chairman, to serve on the Staffing Committee.
13. To appoint members to stand on the Complaints Committee
14. To Review the Council's asset register
15. To Review the Council's annual payments.
16. To review and approve the Council's insurance policy.
17. Appointment of Councillor Responsibilities –
 1. Open Spaces
 2. Allotments
 3. Playground

4. Highways
 5. Village Hall Representative
 6. Neighbourhood Plan Representative
 7. Communications
 8. Bank account signatories
18. Proposal to approve spending of up to £150 for the purchase of plants for Open Spaces on behalf of volunteer gardeners. Budget to be administered by the Open Spaces Manager and/or the Clerk.
 19. Playground – Report by Cllr Nicholson and proposal to spend up to £770 on replacement bark.
 20. Planning – report by Cllr Clack
 21. Finance -
 - a. To receive the Finance Report
 - b. Approval of cheques
 - c. The Council to approve the proposal to write-off of allotment rent bad debts.

22. Exclusion of the Press and Public –

This is to give further notice that the Council will consider passing the following resolution:

To agree that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business 21(c) as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Reason for taking item in private: Information relating to the financial or business affairs of any particular person.