

**GREAT BEDWYN PARISH COUNCIL**  
**DRAFT MINUTES OF GREAT BEDWYN ANNUAL PARISH COUNCIL**  
**MEETING HELD ON THURSDAY, 8 NOVEMBER 2018, AT 7.30PM**

Present: Cllr Howell (Chair), Cllr Barry, Cllr Brunskill, Cllr Clack, Cllr Kershaw, Cllr Nicholson, Cllr Stone, Cllr Younger and 14 members of the public.

**1. PUBLIC PARTICIPATION**

Patrick Pease welcomed the upkeep of the war memorial and the refurbishment of the telephone box. Patrick also raised queries about playground expenditure. Patrick questioned whether Christmas Lights would be put up this year.

A member of the public queried about parking in the high street following a situation with a lorry in the high street on Tuesday 6 November 2018 and whether white lights could be a solution for this.

Frankie Cummins raised a query about the allotment culvert not being cleared and whether the Parish Steward could deal with this. Cllr Clack confirmed that this will be taken care of shortly as agreed in the previous meeting.

A member of the public raised a query about the potential for a bus shelter and additional street lighting was proposed for the north end The Knapp where it is particularly dark. Cllr Brunskill will investigate what provisions have been made, if any, for a bus shelter and also will investigate where responsibility might sit for lighting.

David Harris proposed the locations for the historic sites map and information board that he has produced.

A member of the public complained about regular parking on the grassland belonging to Aster House opposite the station. Cllr Brunskill will raise a complaint to Astor about this.

Fiona Clague spoke in support of the Council's objection to a planning request by the Great Bedwyn Bowls/Croquet Club for a lit and fenced pathway to Browns Lane. A new amended plan was on the planning website but it was still very unclear and a question was raised about the use of funds from Great Bedwyn Village Hall's windfall from the sale of the British Legion. Kevin Challen, chairman of the Village Hall Committee, stated that he understood the need for access but shared his concerns over the feasibility of access from Browns Lane. Kevin Challen also felt it would be exceptionally unlikely that funds from the Village Hall Committee would be provided for this scheme.

Rob Braybrook raised the subject of speeding and promoted the Speedwatch activity and asked for members of the public to support this activity.

**139.18 – 2. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Bushby, Cllr Nunn, Cllr Sheerin and Cllr Wheeler.

**140.18 – 3. MINUTES**

All voted in favour of a motion that the minutes of the meeting held on 13 September 2018 were a true record of that meeting.

#### **141.18 – 4. DECLARATIONS OF INTEREST**

No declarations of interest were received.

#### **142.18 – 5. APPOINTMENT OF NEW CLERK**

A second application for Clerk has been received. Cllr Howell proposed a committee to assess the applicants and to make an appointment, should one of the applicants meet the requirements, and to negotiate terms of employment. Cllr Kershaw volunteered to lead the Committee and Cllr Barry and Cllr Howell agreed to join the Committee. Cllr Nicholson seconded the motion and all voted in favour.

#### **143.18 – 6. PARKING**

A petition of 40 signatures in favour of a residents parking scheme in Great Bedwyn was received as well as letters on the subject.

Cllr Howell drew attention to Wiltshire Council's Car Park Strategy from their Local Transport Plan 2011 - 2026 – ref [www.wiltshire.gov.uk/ltp3-car-parking-strategy.pdf](http://www.wiltshire.gov.uk/ltp3-car-parking-strategy.pdf) – which advises about the high cost of residents parking schemes and requires 60% of curb space to be occupied by non-residents 8am-6pm and 40% during night time. Only major towns have residents parking schemes at present. It was generally agreed that Great Bedwyn would not meet the criteria under the current policy.

Cllr Nicholson stated that any decision to progress with any parking scheme would need to be based on the democratic view of all parishioners.

Cllr Brunskill had also looked at the Bus Route with Patrick Pease. Discussions moved to the benefit of advisory white lines on the corners of the bus route as well as High Street outside Hill Barn, right hand side of Church Street and to repaint existing lines. Cllr Brunskill agreed to take this up with Wiltshire Council and arrange a proposal for the Council to comment upon - initially to protect the corners round the bus route from inconsiderate parking.

#### **144.18 – 7. INTERNAL AUDIT REPORT**

The Internal Audit report as prepared by Auditing Solutions Ltd was reviewed. The conclusion of the report was that “the Council continues to operate generally effective control systems that help ensure that transactions are accurately reflected in the Statement of Accounts / AGAR”. There were 4 actions from the internal audit which were considered, and Cllr Howell and Cllr Barry agreed they will be followed.

#### **145.18 – 8. ANNUAL GOVERNANCE STATEMENT SECTION 1**

The Council considered section 1 of the Annual Governance Statement. Cllr Barry proposed a motion to approve section 1 of the Annual Governance Statement. Cllr Howell seconded and all voted in favour.

#### **146.18 – 9. ANNUAL GOVERNANCE STATEMENT SECTION 2**

The Council considered the accounting statements at section 2 of the Annual Governance Statement. Cllr Barry proposed a motion to approve the accounting statements at section 2 of the Annual Governance Statement. Cllr Howell seconded and all voted in favour.

#### **147.18 – 10. PLAYGROUND**

RoSPA annual report found a number of important maintenance activities that need to be undertaken. Cllr Nicholson will arrange for this maintenance to be carried out from the remaining 18/19 budget of £765.

#### **148.18 – 11. PHONE BOX, BEST KEPT VILLAGE, HISTORIC INFORMATION BOARD**

Phone Box refurbishment is mostly complete. Councillors thanked Cllr Barry, Patrick Pease, Susie Brew of the Pewsey Vale Tourism Partnership for their organisational efforts and the North Wessex Downs Sustainable Development Fund for the majority funding of the project. Cllr Barry will organise the opening with the assistance of Patrick Pease.

The Best Kept Village 2017 plaque would be placed on the wall of Malmaison (with permission of the owner) next to the previous plaque. The Council thanked Judy Haynes for organising this.

The location of the Historic Information Board was discussed. There is insufficient room adjacent to the notice board and the back of the phone box is not very visible. On the outside of the Cutting Room was discussed and Cllr Howell will raise this with the tenant.

#### **149.18 – 12. ALLOTMENTS**

Cllr Younger and Cllr Clack confirmed that the tenancy agreement has been arranged and been sent out alongside the rent letters for 18/19. Councillors thanks Cllr Younger and Cllr Clack for their efforts.

#### **150.18 – 13. CORRESPONDANCE**

PCC wrote urging progress with parish boundary changes for the field north of Bedwyn School.

A resident wrote about the need for a village handyman. Cllr Howell confirmed that despite attempts, retaining a regular handyman had not proven possible in recent years as there was not sufficient sustained work. Following a question raised at the start of the meeting Cllr Howell said that his opinion was that the Parish Steward was retained by Wiltshire Council and is limited to maintaining the public highways. Cllr Clack confirmed, as agreed in the previous meeting, that the allotments culvert would be cleared shortly.

#### **151.18 – 14. PLANNING**

18/08980/FUL - Croquet Club - Objection

#### **152.18 – 15. FINANCE**

Cllr Barry confirmed that in the 2018/19 budget, the precept was set to £20,000 and expected reserves as of 1 April 2018 were expected to be £26,814.

The finance report previously circulated was reviewed and the following cheques were approved for payment:

<i>Payee</i>	<i>Description</i>	<i>Cheque #</i>	<i>£ Net</i>	<i>£ Gross</i>
Ramsbury Sarl	Allotments Rent 25/9/18 – 24/3/19	1422	250.00	250.00

Auditing Solutions Ltd	Internal Audit 17/18	1423	350.00	420.00
Vision ICT	5x Email Accounts Sep '18 - Aug '19	1424	90.00	108.00
Rospa Play Safety	Annual Playground Inspection	1425	87.50	105.00
Cllr Younger	Allotments Postage Expenses	1426	6.49	6.49
<i>Total</i>			<i>783.99</i>	<i>889.49</i>

Cllr Barry requested councilors submit detailed financial expenditure plans for input into the 2019/20 budget to himself by 8 December 2018. These will form the input for the 2019/20 budget which will be presented, discussed and agreed in the January 2019 meeting.

It was agreed that Cllr Barry would arrange Christmas lights for the oak tree in the Great Bedwyn village centre. A budget of up to £100 was agreed upon.

Meeting ended 9.40pm

The next full council meeting is on Thursday 10 January 2019.