

GREAT BEDWYN PARISH COUNCIL
DRAFT MINUTES OF THE PARISH COUNCIL
MEETING HELD ON THURSDAY, 9 MAY 2019, AT 7.30PM AT THE VILLAGE
HALL, GREAT BEDWYN

Present: Cllr Howell (Chair), Cllr Barry, Cllr Clack, Cllr Kershaw, Cllr Bushby, Cllr Stone, Cllr. Nunn, The Clerk, 4 members of the public.

WELCOME AND PUBLIC PARTICIPATION –

1. A resident spoke in support of agenda item 18, flower planting for public spaces in the village.
2. A resident reported that the gully at the allotment needs clearing.
3. A resident objected to agenda item 19, the purchase of top-up bark for the playground, on the grounds that, in his opinion, the playground does not require more bark. The resident also asked to see a copy of the playground Rospa report.
4. A resident asked on the progress of the proposed change of the village boundary to include Church Meadow, adjacent to the school.
5. The PCSO presented the police report between agenda items 9 & 10.

175.19 – ELECTION OF CHAIRMAN

Councillor Howell was elected as Chairman.

176.19 – ELECTION OF VICE-CHAIR

Councillor Kershaw was elected as Vice-Chairperson

177.19 – APOLOGIES FOR ABSENCE

Apologies received from Cllr Younger and Cllr Sheerin

178.19 – DECLARATIONS OF INTEREST

Councillor Stone declared an interest in agenda item 15.

179.19 – MINUTES OF THE PREVIOUS MEETING.

The minutes of the Parish Council meeting held on 14 March 2019 were confirmed as a true record and signed by the Chairman.

180.19 – STANDING ORDERS

The Council approved the Standing Orders.

181.19 – FINANCIAL REGULATIONS

The Council approved the Financial Regulations.

182.19 – EXTERNAL AUDIT

The Council noted the comments made by the External Auditor namely, the failure to publish the AGAR by the required date and failure to disclose this by answering No to Section 1, Box, 1 on the AGAR and the Council's failure to publish the final signed AGAR by the required date. It was noted that the Council had provided the External Auditor with an

adequate explanation for non-compliance and details of the actions necessary to address the weaknesses identified.

183.19 – INTERNAL AUDITOR

The Council agreed to appoint Auditing Solutions Ltd for the Council's internal audit.

184.19 – FINANCE COMMITTEE

Cllr Barry, Cllr Kershaw, Cllr Brunskill & Cllr Howell were appointed to the Finance Committee.

185.19 – PLANNING COMMITTEE

Cllr Clack, Cllr Stone, Cllr Bushby & Cllr Howell were appointed to the Planning Committee

186.19 – STAFFING COMMITTEE

Cllr Howell, Cllr Kershaw, Cllr Barry, Cllr Stone were appointed to the Staffing Committee.

187.19 – COMPLAINTS COMMITTEE

Cllr Brunskill, Cllr Howell, Cllr Barry were appointed to the Complaints Committee

188.19 – ASSETS REGISTER

The Council reviewed the Assets Register and agreed to strike off the EPDM rubber surface at the Shawgrove playground which was purchased in the financial year 2007/08.

189.19 – ANNUAL PAYMENTS

The Council reviewed and approved the annual payment schedule.

190.19 – INSURANCE POLICY

The Council approved the Insurance Policy.

191.19 – APPOINTMENT OF COUNCILLOR RESPONSIBILITIES

The Council agreed the following appointments –

1. Open Spaces – Cllr Nicholson
2. Allotments – Cllr Clack
3. Playground – Cllr Nicholson and Cllr Nunn
4. Highways – Cllr Brunskill
5. Village Hall Representative – Cllr Nicholson
6. Neighbourhood Development Plan Representative – Cllr Howell
7. Communications – Cllr Nunn
8. Bank Signatories – Cllr Howell, Cllr Barry, Cllr Clack, Cllr Kershaw

192.19 – PLANTS FOR VILLAGE OPEN SPACES

The Council resolved to approve the proposal to spend up to £150 on plants for the village open spaces.

193.19 – PLAYGROUND REPORT AND NEW BARK

Cllr Nicholson presented the playground report and proposed a motion to spend up £770 on new bark. The Council agreed the motion and resolved to spend the money.

194.19 – PLANNING REPORT

Cllr Clack reported on the Planning Committee’s responses to the following planning applications -

19/03171/TCA 38, Farm Lane, Great Bedwyn. Approved, subject to conditions.

19/02463/FUL 7, Coster View, Great Bedwyn. No objections.

19/02889/FUL 11, Brook Street, Great Bedwyn. No objections.

195.19 – FINANCE

a. Finance Report –

Bank Balances at 7 May 2019	£
Treasurer's Account	33602.65
Business Int. Account	<u>14547.78</u>
	<u>48150.43</u>

b. The following cheques were approved –

Payee	Description	chq	Net	Vat	Total
Vision Ict	Annual Web Hosting	1436	125.00	25.00	150.00
Footpaths Group	Grant	1437	208.00		208.00
Allotment tenant	return of deposit	1438	25.00		25.00
PFK Littlejohn	External audit	1439	240.00	48.00	288.00
DCK accounting	Payroll Services	1440	85.00	17.00	102.00
Staff salaries	Staff in confidence	1441	-		-
HMRC	PAYE	1442	373.90		373.90
			1056.90	90.00	1146.90

c. Allotment Bad Debts

The Council resolved to write off Allotment Holders’ bad debts totaling £65.00. No members of the public were present at this point in the meeting. Accordingly the Council did not pass a resolution to exclude the public et al from the meeting as detailed in agenda item 22.

The meeting closed at 9.00pm.