

RISK ASSESSMENT FORM

RISK ASSESSMENT TITLE: Assets – Playground

APPROVED BY: THE COUNCIL

DATE APPROVED: 12th March 2022 Full Council

NEXT REVIEW DATE: March 2023

LOCATION / SERVICE: PLAYGROUND

DATES PREVIOUS REVIEWS CARRIED OUT: 14th March 2019

MANAGER RESPONSIBLE FOR THIS ASSESSMENT: Cllr Nicholson

HAZARD	WHO MIGHT BE HARMED?	IS THE RISK ADEQUATELY CONTROLLED?	WHAT FURTHER ACTION IS NECESSARY TO CONTROL THE RISK?
<p>Look only for hazards which you could reasonably expect to result in significant harm under the conditions in your workplace. Use the following examples as a guide:</p> <ul style="list-style-type: none"> • Slipping / tripping hazards • Working at any height • Machinery • Vehicular movement • Flammable materials / sources of origin • Manual handling • Chemicals • Aggressive people / challenging behaviour • Electricity • Noise / vibration / dust / noise • Workplace stressors • Lay-out of workplace • Other things that could cause significant harm 	<p>There is no need to list individuals by name – just think about groups of people doing similar work or who may be affected. Some examples are:</p> <ul style="list-style-type: none"> • Office Staff / depot staff / reception staff • Peripatetic workers • Machine operators • Contractors • Cleaners • Members of the public • People sharing your workplace <p>Pay particular attention to:</p> <ul style="list-style-type: none"> • People with disabilities • New or expectant mothers • Young or inexperienced staff • Lone workers • Visitors / children 	<p>Have you already taken precautions against the risks from the hazards you listed? For example, have you provided:</p> <ul style="list-style-type: none"> • Adequate information, instruction, training and supervision? • Adequate systems or procedures? <p>Do the precautions:</p> <ul style="list-style-type: none"> • Meet the standards set by a legal requirement? • Comply with a recognised industry standard? • Represent good practice? • Reduce risk as far as reasonably practical? <p>If so, then the risks are adequately controlled, but you need to indicate the precautions you have in place. You may refer to procedures, manuals, other council documents giving the information.</p>	<p>What more could you reasonably do for those risks which you found were not adequately controlled?</p> <p>You will need to give priority to those risks which affect large numbers of people and/or could result in serious harm. Apply the principles below when taking further action, if possible in the following order:</p> <ul style="list-style-type: none"> • Remove the hazard completely • Substitute a safer alternative • Provide a safe system of work • Prevent access or exposure to the hazard • Organise work to reduce the frequency of exposure to the hazard • Issue personal protective equipment • Provide welfare and first aid facilities

List hazards here:	List <u>specific</u> groups of staff/other people that are at risk:			List existing control measures/systems.	For risks that are not adequately controlled, note the actions you will take and who is responsible for ensuring that the action is taken. The timescale for action should be commensurate to the level of risk:			
	RISK	PEOPLE			ACTION	BY WHEN	ACTIONED BY	
	Impact	Likelihood	Score					
Defective equipment: damage, physical injury	5	4	20	Public The Council	<ul style="list-style-type: none"> • Purchased from approved supplier in March 08 with 1 year guarantee for moving parts, 10 year guarantee for timber. • 2019 new risk - Guarantee expired, therefore increase in risk of costs to Council. • Inspection by PC representative monthly, items for repair/upkeep noted and cleared with the Clerk. ROSPA inspection annually, results seen by the PC representative, Clerk and PC. Budget for repairs annually. • Liability insurance • Money in reserves for playground replacement 	Investigate whether to increase money put aside in reserves to cover repairs because guarantee now expired. Ensure that tasks identified in ROSPA report are actioned within six months of report.	Budget setting 2022/23. From April 2022	Finance Committee Cllr.Nicholson Cllr. Nicholson & Clerk.

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	<u>RISK</u>	<u>PEOPLE</u>						
Playground deterioration	5	4	20	The public The Council	Routine maintenance conducted monthly - ground cover (bark) raked, rubbish removed, grassed areas cut. Bark topped-up annually.	Bark top up.	July 2022	The Council
Vandalism / theft	5	4	20	The Public The Council	Playground enclosed by fence with access gate. Little/no history of vandalism to playground or equipment. Insurance	Ensure that the Council has adequate insurance cover.	Insurance renewal.	The Council
Monthly Inspection. The monthly inspection is carried out by someone with appropriate knowledge or training. This may occur with change of playground manager.	5	2	10	The Public The Council	None – risk not adequately controlled, however there has been no change in management in the last ten years.	March 2022 update – Full Council noted that the person who does monthly visual checks is only competent to spot issues or defects that are visually apparent. The ROSPA checks once a year are to thoroughly check the site for hidden issues or issues that a non trained member of the council would not spot.	Annual Meeting of the Parish Council Ongoing.	The Council Playground Manager