

# GREAT BEDWYN PARISH COUNCIL

## Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 14<sup>th</sup> July 2022 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:30pm. **The public are welcome to attend the informal session prior to the meeting from 7.00pm**

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 7th July 2022, clerk@greatbedwyn-pc.gov.uk

### AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of 30 minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. \*
2. **Co-option of new Cllrs.** To consider and vote on any candidates. See supplementary information.
3. **To receive apologies from Cllrs and vote on their approval.**
4. **Declarations of interest for agenda items**
5. **Review and approve May 2022 Full Council minutes.**
6. **Review Action points from May 2022 Full Council minutes.**
7. **Vote on confidential items 18 and 19 to exclude the press and public.**

#### Exempt items

Certain items are expected to include the consideration of exempt information. The council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

#### Item restricted:

### Items 18 & 19 Staff salary and backpay.

#### Reason for Restriction:

Schedule 12(A) Local Government Act 1972, Paragraph (1,2,3):

Information relating to any individual.

Information which is likely to reveal the identity of an individual.

Information relating to the financial or business affairs of any particular person (including the authority holding that information

#### Condition:

Information is not exempt if it is required to be registered under-

- The Companies Act 1985
- The Friendly Societies Act 1974
- The Friendly Societies Act 1992
- The Industrial and Provident Societies Acts 1965 to 1978
- The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)
- The Charities Act 1991 Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

8. **Review of Council's Open Spaces annual risk assessment & decision on actions to be taken.** See supplementary information.
9. **Approval of appointment of self-employed handyman and approval of terms of contract.** See supplementary information.
10. **Finance. Request from the church for a grant to help with the following expenses:** £2210 plus VAT for tree work. £41,052 plus VAT for roof repairs and clock repairs/re-gilding. Supported by Cllr Nicholson for discussion.
11. **Finance. Bruce Boats grant request for boat trip funds of £250** (this item was approved prior to Covid19 but not allocated. Vote needed to take funds out of current years' budget)
12. **Finance. Bruce Boats grant request for funding for a defibrillator, or an alternative to approve signage from the Wharf directing the public to the Village Hall defibrillator.**
13. **Finance. Bedwyn Footpath Group grant request for new tools. £1000.00.** Supported by Cllr Sheerin. See supplementary information.
14. **Finance. Approval of expenditure of 2022/23 budgeted funds for new allotment disabled access totalling £956.30.** See supplementary information.
15. **Finance. Approval of a further expenditure of £48 to maintain the village centre planters.**
16. **Finance. Review and sign off on Internal Auditors report from 2021/22 audit.** See supplementary information
17. **Finance. Approval of £130 plus VAT for a 1 day course on playground inspections for the handyman to attend.** Supported by Cllr Nicholson.
18. **CONFIDENTIAL ITEM - Finance. National Pay review increase consideration. Recommendation from internal auditor.** See supplementary information.
19. **CONFIDENTIAL ITEM – Finance. Approval of backpay for extra hours worked for RFO.** See supplementary information
20. **Finance. Approval of purchase of new waste bin for village centre costing £324.99 free delivery. Install costs to be covered by handyman hours.** Supported by Cllr Nicholson. See supplementary information
21. **Finance. To note the delegated powers expenditure from the Great Green Bedwyn grant since the May meeting.** See supplementary information.
22. **To receive verbal update from Cllr Wyatt for "Together for our Planet" project**
23. **Review and approve asset register for publication on council website.** See supplementary information.
24. **Review council's insurance policy for the next 12 months.** See supplementary information.
25. **Report on visual Play Area Inspections from Cllr Nicholson.** (Issues to report only)
26. **Review and approve final details for planting of "Bedwyn Beauty" apple tree.** See supplementary information.
27. **Planning report – applications received since last meeting.**
  - **PL/2022/04200. 3 Rosemary Close.** Rear two storey and single storey extension - kitchen & master bedroom enlargement with additional dining room.
  - **PL/2022/03531. Tyler Hardwoods, Marymere Farm, Shalbourne.** Proposed workshop/timber store
  - **PL/2022/04494. D.L Lemon (Wilton) Ltd, Burial Drove, Wilton, Marlborough.** Open sided hay barn
  - **PL/2022/04828. Great Bedwyn Railway Station.** Crown lift all trees (Various Species) adjacent to station car park , associated pedestrian walkways , platforms and vehicular access to 3m from ground level to allow safe access for users .

- **PL/2022/05169. Brew House. 39 Farm Lane. Great Bedwyn.** Prune cherry (T1) located at back of property, reduce tree all round by 2-3 metres and re-shape. Prune beech (T2) located at the neighbours garden, lift crown over roof to clear 3 metres.

**Applications processed by Wiltshire Council since the last meeting:** None.

28. **Finance report** – See report from RFO.

29. **Items for next agenda.**

**Powers that allow the council to act:**

Item 9 Handyman. LGA 1894 s.8 (1)(i)

Item 10. Church grant. LGA 1972 s.214(6)

Item 11. Bruce Boats grant LGA 1972 s.137. **Note – Must be reported separately within Finance as S137 payment**

Item 12. Bruce boats defib/signage LGA 1972 s.137. **Note – Must be reported separately within Finance as S137 payment**

Item 13. Bedwyn Footpaths grant LG(MP)A 1976 s.19(3) or LGA 1972 s.137 depending on charity status. **Note – Must be reported separately within Finance as S137 payment**

Item 14. Allotment access improvements SHAA 1908 s.26

Item 15. Planter costs LGA 1972 s.137. **Note – Must be reported separately within Finance as S137 payment**

Item 17. Playground inspection course. LGA 1972 s.111

Item 18. Salary increase LGA 1972 s 112(2)

Item 19. Back pay LGA 1972 s 112(2)

Item 20. Rubbish bin LA 1983 s.5

Item 21. Great Green Bedwyn expenditure LGA 1972 S137 **Note – Must be reported separately within Finance as S137 payment**

\*Standing Orders section 3, items e, f, g & h. Approved May 2021 \*\*Local Government Act 1972

Signed: *Clair Wilkinson*, Parish Clerk