

GREAT BEDWYN PARISH COUNCIL

Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 10th November 2022 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:30pm. **The public are welcome to attend the informal session prior to the meeting from 7.00pm**

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 3rd November 2022, clerk@greatbedwyn-pc.gov.uk

AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of 30 minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. *
2. **Co-option of new Cllrs.** To consider and vote on any candidates present.
3. **To receive a report from Mr R Braybrooke with regards to the Village Hall expansion plans.**
4. **To receive an update from Mr J Hitchman on local flood plan and updates required.**
5. **To receive apologies from Cllrs and vote on their approval.**
6. **Declarations of interest for agenda items**
7. **Review and approve October 2022 Full Council minutes.**
8. **Review Action points from October 2022 Full Council minutes.**
9. **Discussion and vote on remaining Cllr Committee/Working Group Responsibilities** [See supplementary information](#)
10. **Finance. To note the delegated powers expenditure from the Great Green Bedwyn grant since the October meeting.** [See supplementary information.](#)
11. **To receive verbal update from Cllr Wyatt for “Together for our Planet” project**
12. **Finance. Approval of quote from Phil Duckett of £250 for work to allotment trees.** [See supplementary information.](#)
13. **Finance. Approve request from Doctors’ surgery to cover the costs of £51.00 plus VAT for replacement defibrillator pads.**
14. **Finance. To formally recognise comments from the 2021/22 external audit.** [See supplementary information.](#)
15. **Finance. To approve amendments to Financial Regulations after advice from internal auditor.** [See supplementary information.](#)
16. **Finance. Review candidates interviewed for handyman role and vote on appointment.** [See supplementary information.](#)
17. **Finance. Approve overspend of £36.36 on allotment work due to costs of materials increasing between quote and work being completed and small area of path being levelled.**
18. **Playground update from Cllr Nicholson**
19. **Review any progress on installing either Speed Indicator Devices at designated locations within the parish or installing white Village Marker gates.** [See supplementary information](#)
20. **Discussion on budget requirements for 2023/24 budget and vote to approve if applicable.** [See supplementary information.](#) (Deadline is 18th Jan 2023 to supply Wiltshire Council with precept information)

21. Planning report – applications received since last meeting.

PL/2022/07564. 4 Coster View. Great Bedwyn. Single Storey Rear Extension. Two Storey Side Extension.

PL/2022/07764.5 Farm Lane. Great Bedwyn. Crab apple by terrace next to house is now overgrown and touching builder. request to reduce by a third in size Pine tree at bottom of garden request to reduce in size by 3-4 metres as concerned about size next to neighbouring house

PL/2022/08199. 3 ROSEMARY CLOSE, GREAT BEDWYN, MARLBOROUGH, SN8 3FP. Larch - fell due to Decline in foliage and increase in deadwood. Canopy showing less than 50% foliage coverage in mid growing season

PL/2022/08025. Tudor Cottage, 2 Church Street, Great Bedwyn, SN8 3PE. Replacement windows.

PL/2022/08159. 77 Church Street. Great Bedwyn. Proposed single storey extension to rear and internal changes

PL/2022/98128. 3 Willis Close. Great Bedwyn. Demolition of rear buildings and conservatory. Single Storey side and rear extension. Internal alterations.

PL/2022/07545. The Wharf. Frog Lane. Great Bedwyn. Single storey 13m x 5m cedar clad building located adjacent to existing workshop; To the North-west of the new building will be an additional storage lean-to 4.5m x 8m to match the existing workshop; Removal of a container and relocation of an existing portacabin.

22. Applications processed by Wiltshire Council since the last meeting:

PL/2022/06828. 6 Forestry Houses, Forest Hill, Great Bedwyn, Wilts, SN8 3LW -- Demolition of dilapidated garage and replacement (Resubmission of application ref 21/01679/FUL for an alternative roof design)

Approved with conditions

PL/2022/06413. The Croft. 94 Church St. Amendment to existing permission 20/08118/FUL to reflect minor alterations to the south-west elevation fenestration and removal of exterior staircase

Approved with conditions.

Gov Appeal - APP/Y3940/W/22/3295341. Rear of 86 & 87 Church Street, Great Bedwyn SN8 3NX the erection of a single storey three bedroom house.

Appeal failed.

PL/2022/05813. 3 Bolland Close, Church Street, Great Bedwyn, Marlborough, SN8 3GZ Convert garage to annexe with extension, new porch, single storey side extension

Approved with conditions.

PL/2022/06520. Kennet & Avon Canal Path Great Bedwyn SN8 3PE. Proposed Works to Trees in a Conservation Area

One Ash tree; offside, affecting navigation, dbh 761-999mm, recommended work crown lift. Branches are affecting the navigational width/sightlines

No Objection

Gov. Appeal. PL/2021/07810 1, Bedwyn Common, MARLBOROUGH, SN8 3HZ. Change of use of existing residential annexe to self-contained dwelling including the provision of 2 car parking spaces

Appeal upheld. Permission granted

PL/2022/06427. 27 Farm Lane. Great Bedwyn. Proposed rear, single storey, lean-to extension

Approved with conditions

PL/2022/05446. The Surgery, 9A Forest Hill, Great Bedwyn, SN8 3LP Demolition of existing garage and flat roof rear extension. Erection of replacement single-storey rear extension. Apply vertical timber cladding to external elevations of existing dwelling

Approved with conditions

23. **Finance report** – See information from RFO. (The public can request this information from the Clerk and the approved finance figures will be published in the council minutes)

Great Bedwyn Parish Council Finance Report 03 Nov 2022					
Payments Since Last Meeting					
Date	Payee	Description	Gross £	VAT £	Net £
18/10/2022	Last Landscaping	Grass cutting July-Sept Q2 2022-23	1,476.00	246.00	1,230.00
25/10/2022	HMRC	Employee tax Oct	73.40		73.40
25/10/2022	Staff salaries	October	444.96		444.96
25/10/2022	DCK Accounting	Oct payroll	36.00	6.00	30.00
		Total	2,030.36	252.00	1,778.36
Bank Reconciliation at 03 November 2022					
			£	£	
Balance b/fwd at 06 Oct 2022			104,726.24		
Receipts			2,788.73		
Payments				2,030.36	
Balance c/fwd 03 Nov 2022				105,484.61	
			<u>107,514.97</u>	<u>107,514.97</u>	
Balance per bank statements					
TSB Business Account	51634	06/10/2022	30.00		
TSB Saving Account	7018306	06/10/2022	79,977.00		
Unity Business Account	20460060	03/11/2022	27,322.97		
			107,329.97		
Less outstanding cheques / unapproved payments on Unity					
	1577		30.00		
	1606		40.00		
	1642		25.00		
	OLB 68		1,476.00		
	OLB 69		73.40		
	OLB 70		257.68		
	OLB 71		187.28		
	OLB 72		36.00		
				2,125.36	
Plus cheques / cash received but not in bank yet					
Annual Allotment Rent Plot 99C	Chq rec'd		30.00		
Annual Allotment Rent Plot 101	Chq rec'd		45.00		
Annual Allotment Rent Plot 113B	Chq rec'd		35.00		
Annual Allotment Rent Plot 105A	Chq rec'd		40.00		
Annual Allotment Rent Plot 104	Chq rec'd		30.00		
Annual Allotment Rent Plot 106A & 106B	Cash rec'd		60.00		
Annual Allotment Rent Plot 100B	Cash rec'd		40.00		
				280.00	
Balance at 03 Nov 2022				<u>105,484.61</u>	

24. **Old unpresented cheques to be removed from the cashbook: Approval to be given from the council.**

See supplementary information for explanation from internal auditor and details of unpresented cheques.

25. **Items for next agenda.**

Powers that allow the council to act:

Item 12. Allotment tree work. SHAA 1908 s.26

Item 13. Defibrillator pads. LGA 1972 s.137

Item 16. Recruitment of self-employed handyman. LGA 1892 s.8 (1)(i) (Additional powers of Parish Councils to execute any works (including maintenance or improvements....))

Item 17 Allotment work. SHAA 1908 s.26

Item 20. Budget and precept. LGA 1972 S150 section 4

*Standing Orders section 3, items e, f, g & h. Approved May 2021 **Local Government Act 1972

Signed: Clair Wilkinson, Parish Clerk