

# GREAT BEDWYN PARISH COUNCIL

## Notice of Meeting

**You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 10<sup>th</sup> March 2022 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7.30pm**

Clair Wilkinson, Clerk to Great Bedwyn Parish Council. 3.3.2022 clerk@greatbedwyn-pc.gov.uk

Public Participation – Prior to the formal commencement of the meeting, The Parish Council welcomes contributions from the public. Time duration totalling 30 minutes.

### Agenda - Full Council Meeting.

1. **Public recess.** *A maximum of 30 minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairman may direct that a verbal or written reply be given. \**
2. **Co-option of new Cllrs.** To consider and vote on any candidates.
3. **To receive apologies from Cllrs and vote on their approval.**
4. **Declarations of interest for agenda items**
5. **Review and approve January 2022 Full Council minutes**
6. **Review Action points from January 2022 Full Council minutes**
7. **Approval of Complaints Policy.** See supplementary information.
8. **Review of Councils annual risk assessments & decisions to be voted on for any actions to be taken.** See supplementary information.
9. **Finance. Review grant request from Doctor's surgery for funds to maintain the defibrillator.** See supplementary information.
10. **Finance. Amendment of Financial Regulations with regards to online banking & approval of complete document.** See supplementary information.
11. **Finance. To note the price increases from the council's payroll provider. No vote required.** See supplementary information.
12. **Review consultation from North Wessex Downs AONB with regards to vehicles on green lanes and approve the council's response.** See supplementary information.
13. **Finance – Approve Auditing Solutions Chippenham as the Councils internal auditor for 2021/22 accounts.**

14. **Finance. Retrospective approval of emergency funds of £370 spent on fallen tree removal from allotment site after storms by Allbuild.** Conforming to Financial Regs items 4.1 Budgetary Control and Authority to Spend. Not part of allotment budgeted funds for 2021/22.
15. **Approve delegated powers to Clerk and Councillors responsible for the allotments to make decisions on works done out of 2021 remaining budget.** See supplementary information.
16. **To receive update from Cllr Wyatt for “Together for our Planet” project** See supplementary information for written update.
17. **Review request for planting of a gifted apple tree at a suitable parish location.** See supplementary information.
18. **Review Wiltshire Council traffic surveys results and vote on next steps to be taken.** See supplementary information.
19. **Planning report–applications received since last meeting.** Planning Committee to provide update.

PL/2002/00925 32 Castle Road, Great Bedwyn. Rear 2 storey, single storey side, loft conversion, demolish garage & erect bike shed.

PL/2022/00600. 5 Forestry Houses, Forest Hill, Great Bedwyn. Single storey extension to existing house and erection of new home office to replace existing shed.

**Applications processed by Wiltshire Council since the last meeting:**

21/01447/FUL Haredown, Great Bedwyn. Single Storey & 2 storey extension & internal/external alterations. Approved with conditions.

21/02096/LBC Haredown, Great Bedwyn. Listed building consent. As above. Approved with conditions.

PL/2021/06059. Bahama. 6 Forest Hill. Great Bedwyn. 9x5m garden room. Replace boiler room & greenhouse. Approved with conditions.

PL/2021/11769. Tottenham House & Estate, Savernake. External and internal alterations to the Octagon Pavilion, including the replacement of timber lintels with new precast units; installation of land drainage around the perimeter and tunnel walls; like-for-like rebuild of the brickwork arch and part of the side wall; replacement of the principal timber structure and like-for-like replacement of the roof; restoration of the external stonework; reinstatement of lime render; rebuilding and restoration of the terrace;

reinstatement of stone steps; replacement of all modern windows and doors; and other associated works, in association with its use as leisure and recreational use for guests. Approved with conditions.

PL/2021/10213 5 Church St Great Bedwyn. 2 storey rear extension. New roof lights in existing pitched roof, & internal alterations. Approved with conditions

PL/2021/10733. 23 Stokke Common. Great Bedwyn. Single storey full height glazed to ground floor extension & first floor master bedroom extension & extension to existing thatch roof over 1<sup>st</sup> floor extension. Approve with conditions.

## 20. Finance report

<b>Great Bedwyn Parish Council Finance Report 03 Mar 2022</b>						
<b>Cheques Since Last Meeting</b>						
<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Cheque #</b>	<b>Gross £</b>	<b>VAT £</b>	<b>Net £</b>
31/01/2022	HMRC	Employee Tax January	1645	63.20		63.20
31/01/2022	Salaries	January	1646	408.11		408.11
09/02/2022	Clair Wilkinson	Clerks January Expenses. A4 cards	1648	19.19	2.56	16.63
09/02/2022	DCK Accounting	Payroll January	1649	30.00	5.00	25.00
09/02/2022	Bulpitt Print LTD	700 A4 Questionnaires	1650	168.00	28.00	140.00
09/02/2022	Adam Green	Allotment 104A deposit refund	1651	25.00		25.00
17/02/2022	DCK Accounting	Payroll February	1652	30.00	5.00	25.00
28/02/2022	Salaries	February	1653	391.00		391.00
17/02/2022	HMRC	Employee Tax February	1655	63.40		63.40
03/03/2022	The Old School Surgery	Grant: Doctors defib batteries	1656	306.00		306.00
03/03/2022	Allbuild	Emergency tree removal allotme	1657	444.00	74.00	370.00
03/03/2022	Penny's Mill Ltd	2 Noticeboards	1658	660.00	110.00	550.00
			<b>Total</b>	<b>2,607.90</b>	<b>224.56</b>	<b>2,383.34</b>
<b>Bank Reconciliation at 03 Mar 2022</b>						
				<b>£</b>	<b>£</b>	
				104,879.71		
				75.84		
					2,607.90	
					102,347.65	
				104,955.55	104,955.55	
<b>Balance per bank statements</b>						
	Account	51634	01/02/2022	43,674.34		
	Account	7018306	30/01/2022	62,236.60		
				105,910.94		
<b>Less outstanding cheques</b>						
				1577	30.00	
				1606	40.00	
				1621	22.50	
				1642	25.00	
				1644	1,309.20	
				1648	19.19	
				1649	30.00	
				1650	168.00	
				1651	25.00	
				1652	30.00	
				1653	253.20	
				1654	137.80	
				1655	63.40	
				1656	306.00	
				1657	444.00	
				1658	660.00	
					3,563.29	
					102,347.65	

21. Items for next agenda.

**Powers that allow the council to act:**

Item 9. Grant. Local Government Act 1972 s.137

Item 13 appoint internal auditor Local Government Act 1972 s.111

Item 14 Allotment expenditure Small Holdings and Allotments Act 1908 s26

Item 15. Allotment expenditure Small Holdings and Allotments Act 1908 s26

\*Standing Orders section 3, items e, f, g & h. Approved May 2021

\*\*Local Government Act 1972

Signed: *Clair Wilkinson* Parish Clerk