

GREAT BEDWYN PARISH COUNCIL

Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 9th March 2023 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:30pm. **The public are welcome to attend the informal session prior to the meeting from 7.00pm**

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 2nd March 2023, clerk@greatbedwyn-pc.gov.uk

AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of 30 minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. *
2. **To vote to co-opt any candidates for Councillor.** [See supplementary information.](#)
3. **To receive apologies from Cllrs and vote on their approval.**
4. **Councillors to state any declarations of interest for agenda items.**
5. **Review and approve January 2023 Full Council minutes.**
6. **Review Action points from January 2023 Full Council minutes.**
7. **FINANCE.** Discussion and vote on grant requests for Kings Coronation event/activities/memorials. [See supplementary information.](#)
8. **FINANCE.** Discussion and vote on providing a further grant to the Doctors surgery of £171.60 (£120 bin and £51.60 pads) to cover the cost of replacement defibrillator pads and replacement of stolen waste contractor's bin.
9. **FINANCE.** To approve the costs of £10.20 for the Clerk on expenses for lost receipt. Post for allotment renewal letters.
10. **FINANCE.** To discuss and vote on the internal auditor's recommendation that council hold a debit card for staff to use for purchases that would otherwise require expenses. [See supplementary information.](#)
11. **FINANCE.** Approval of costs of £135.00 plus VAT for the hiring of a jet washer to clean the play area.
12. **FINANCE.** Approve costs of £150.00 to replace stolen wooden bollard in village centre. Allbuild will install for free when they repair the cobbles.
13. **Playground update from Cllr Nicholson if required.**
14. **To vote on approving a grass cutting tender for the following year.** [See supplementary information.](#)
15. **To acknowledge the written report from Cllr Wyatt on the Great Green Bedwyn Project if received.**
16. **To vote on the retrospective approval of costs from the Great Green Bedwyn Project since the November 22 meeting.** [See supplementary information.](#)
17. **To vote on the Terms of Reference document supplied for the Great Green Bedwyn Project and 2023 proposed plan of works.** [See supplementary information.](#)
18. **To discuss and vote on extra costs and change of allocated costs presented by Ringway (Wiltshire Council contractor) on costs to install 4 posts for SID devices.** [See supplementary information.](#)

19. **Planning report – applications received since last meeting.** (For information only. Planning committee to report on voting decisions) Visit www.wiltshire.gov.uk/planning-building-control/planning for full application details.

PL/2022/09059 Malmaison. Church Street. Great Bedwyn. No further comments submitted. (Revised app)

PL/2022/09538 5 Spaines. Great Bedwyn. No objection.

PL/2022/09760 Great Bedwyn Village Hall, Frog Lane, Great Bedwyn. Support submitted.

PL/2022/09172 24 Farm Lane, Great Bedwyn. No objection

PL/2023/00110 The Maltings, 11 Farm Lane, Great Bedwyn. Comments submitted.

PL/2023/00281 18 Willis Close, Great Bedwyn. Comments submitted.

PL/2022/08129 REVISED 3 Willis Close, Great Bedwyn. No comments submitted.

PL/2023/00725 31 Castle Road, Great Bedwyn. No comments submitted.

PL/2021/10582 Amended. Lower Barn site (Building 29 on the approved masterplan) at Tottenham House and Estate, Savernake, Marlborough. No comments submitted.

PL/2023/00718 St Katharines Primary School, St Katharines, Savernake. Support submitted.

PL/2023/00788 Frogmore, Frog Lane, Great Bedwyn. No comments submitted.

20. **Applications processed by Wiltshire Council since the last meeting:** (For information only)

PL/2022/07564 4 Coster View. Great Bedwyn. Approved with conditions.

PL/2022/08199 3 Rosemary Close, Great Bedwyn, Approved with conditions.

PL/2022/08025 Tudor Cottage, 2 Church Street, Great Bedwyn. Approved with conditions.

PL/2022/08129 3 Willis Close. Great Bedwyn. Approved with conditions.

PL/2022/08159 77 Church Street. Great Bedwyn. Approved with conditions.

21. **Finance report – See information from RFO below. (The public can request this information from the Clerk)**
Payments and income since last meeting:

Great Bedwyn Parish Council Finance Report 28 February 2023					
Payments Since Last Meeting					
Date	Payee	Description	Gross £	VAT £	Net £
05/01/2023	Climate Officer	GB Climate Officer Nov & Dec Hours	900.00		900.00
12/01/2023	Allbuild	To install ballards as requested	1,800.00	300.00	1,500.00
12/01/2023	Glasdon UK Ltd	New bin, lock and liner	350.99	58.50	292.49
12/01/2023	Last Landscaping	Grass cutting Oct-Dec Q3 2022-23	1,476.00	246.00	1,230.00
19/01/2023	Cllr Nicholson	Expenses. Playground bolt caps. 2 packs, sizes M10 & M12	5.72		5.72
31/01/2023	HMRC	Employee tax Jan	150.60		150.60
31/01/2023	Clerk and RFO	Staff Jan salaries including backpay	753.76		753.76
31/01/2023	DCK Accounting	Jan payroll	36.00	6.00	30.00
02/02/2023	Cllr Wyatt	Expenses to Jan, GGB. Zoom renewal, domain, paper, ink post-its, flipchart, apple juice	302.30	23.99	278.31
02/02/2023	Handyman	Handyman hours and expenses Jan	239.10		239.10
02/02/2023	Clerk	Clerks' Expenses Oct-Jan. Printer ink and postage	35.36		35.36
09/02/2023	Allotment Tenant	Allotment plot 99C. Refund deposit and rent	55.00		55.00
16/02/2023	Allotment Tenant	Allotment plot 110-C1. Refund deposit.	25.00		25.00
24/02/2023	HMRC	Employee tax Feb	80.20		80.20
24/02/2023	Clerk and RFO	Staff Feb salaries	472.47		472.47
28/02/2023	DCK Accounting	Feb payroll	36.00	6.00	30.00
28/02/2023	Safeguard Europe Ltd	Roxil wood protection cream	199.78	33.30	166.48
		Total	6,918.28	673.79	6,244.49
			6918.28	673.79	6244.49
Bank Reconciliation at 28 February 2023					
			£	£	
			102,983.15		
			317.00		
				6,918.28	
				96,381.87	
			103,300.15	103,300.15	
Balance per bank statements					
	TSB Business Accou	51634	28/02/2023	245.00	
	TSB Saving Account	7018306	28/02/2023	80,215.32	
	Unity Business Acc	20460060	28/02/2023	16,765.00	
				97,225.32	

22. Items for next agenda.

Powers that allow the council to act:

Item 2. Co-option LGA1972 s89

Item 7. Grant – LG(MP)A 1976 s.19(3) or LGA 1872 S137

Item 9 Stationary. LG(FP)A 1963 s.5

Item 11. Jet washer LGA 1892 s.8 (1)(i)

Item 12. Replacement bollard

Item 14 Grass cutting LGA 1892 s.8 (1)(i)

Item 18. SID and white gates – LGRA 1997 s.30 / HA 1980 s.274A

*Standing Orders section 3, items e, f, g & h. Approved May 2021 **Local Government Act 1972

Signed: Clair Wilkinson, Parish Clerk