

GREAT BEDWYN PARISH COUNCIL

Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 11th May 2023 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:45pm. **The public are welcome to attend the informal session prior to the meeting from 7.30pm**

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 2nd May 2023, clerk@greatbedwyn-pc.gov.uk

AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of 15 minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. *
2. **To vote to co-opt any candidates for Councillor.** [See supplementary information.](#)
3. **To receive apologies from Cllrs and vote on their approval.**
4. **Councillors to state any declarations of interest for agenda items.**
5. **Review and approve March 2023 Full Council minutes.**
6. **Review Action points from March 2023 Full Council minutes.**
7. **FINANCE.** Approve costs of £40 for Cllr training session from 2023/24 training budget and £30 for RFO VAT training course.
8. **FINANCE.** Approve Annual Governance Statement for 2022/23 as part of the annual audit. [See supplementary information.](#)
9. **FINANCE.** Approve Accounting Statement for 2022/23 as part of the annual audit. [See supplementary information.](#)
10. **FINANCE.** Vote on approval of purchase and fixing of metal chains to new bollards for added security (the same as the village square chains) [See supplementary information.](#)
11. **FINANCE.** To look at re-structuring the banking arrangements to maximise interest payments and improve security. [See supplementary information.](#)
12. **FINANCE.** Retrospective approval of transfer of £17,583.37 from Unity account to TSB to maximise savings (from Sept 2022). Amount exceeded Financial Regulations. [See supplementary information.](#)
13. **FINANCE.** To approve a transfer of CIL funds of £45,000 from TSB to Unity bank account to provide grant funds to the Village Hall project as previously approved by council.
14. **FINANCE.** To formally note the bank reconciliations carried out by a Cllr each quarter for the councils' bank accounts. [See supplementary information.](#)
15. **Approve the risk assessment for the handyman's job tasks.** [See supplementary information.](#)
16. **Playground update from Cllr Nicholson if required.**
17. **To review the update on current grass cutting work and approve next steps.** [See supplementary information.](#)
18. **To acknowledge the written report from Cllr Wyatt on the Great Green Bedwyn Project if received.**
19. **To vote on the retrospective approval of costs from the Great Green Bedwyn Project since the March 23** [See supplementary information.](#)

20. **Planning report – applications received since last meeting.** (For information only. Planning committee to report on voting decisions) Visit www.wiltshire.gov.uk/planning-building-control/planning for full application details. GBPC comments are in brackets.

PL/2022/07545 The Wharf Car Park, Frog Lane, Great Bedwyn, SN8 3PB. (no further comment)

PL/2023/01896 3 Little Chase Forest Hill, Great Bedwyn, SN8 3LP (No comment)

PL/2023/01765 Great Bedwyn Primary School, Farm Lane, Great Bedwyn, Marlborough, (Support)

PL/2023/01599 25 Farm Lane, Great Bedwyn, Marlborough, Sn8 3lu (No objection)

PL/2023/02044 39 Church Street, Great Bedwyn, Marlborough, Sn8 3pq (No objection)

PL/2023/01792 Meadow View, 62A Church Street, Great Bedwyn, Marlborough, SN8 3PF (No objection)

PL/2023/02235 Old School House, 150 St Katharines, Savernake, SN8 3BG (No objection)

PL/2023/02399 1 Bedwyn Common, Marlborough, SN8 3HZ

PL/2023/03274 50 Church St.

PL/2023/03312 45 Church St.

PL/2023/03196. Tottenham House, Savernake.

21. **Applications processed by Wiltshire Council since the last meeting:** (For information only)

PL/2023/00110 The Maltings, 11 Farm Lane, Great Bedwyn, Marlborough, SN8 3LU Approved by WCC

PL/2023/00725 31 CASTLE ROAD, GREAT BEDWYN, MARLBOROUGH, SN8 3LS Approved by WCC

PL/2023/00718 ST KATHARINES PRIMARY SCHOOL, ST KATHARINES, SAVERNAKE Approved by WCC

PL/2023/00788 FROGMORE, FROG LANE, GREAT BEDWYN. Tree work. No objection from WCC

PL/2023/01105 Meadow Farm Transport Yard, Brook Street, Great Bedwyn, SN8 3NA Refused by WCC

PL/2023/01896 3 Little Chase Forest Hill, Great Bedwyn. Tree work, No objection from WCC

PL/2022/07545. The Wharf Car Park. Application withdrawn by applicant.

PL/2023/01765 Great Bedwyn Primary School, Farm Lane. Approved by WCC

22. **Finance report** – See information from RFO below. (The public can request this information from the Clerk)
Payments and income since last meeting:

Great Bedwyn Parish Council Finance Report 4 May 2023

Payments Since Last Meeting

Date	Payee	Description	Gross £	VAT £	Net £
09/03/2023	Clerk	Clerk's Feb Expenses. HP ink and postage for posters	5.64	0.50	5.14
09/03/2023	Handyman	Handyman hours Feb	120.00		120.00
09/03/2023	Great Bedwyn Memorial Hall	GGB hall hire, 15th Sept, 2nd Nov, 10th & 18th Jan. Total 9	126.00		126.00
17/03/2023	Ramsbury Estates Ltd	Allotments Rent	250.00		250.00
17/03/2023	Climate Officer	GB Climate Officer Jan & Feb Hours	750.00		750.00
21/03/2023	HMRC	Employee tax March	80.40		80.40
21/03/2023	Clerk & RFO	March salaries	472.27		472.27
21/03/2023	DCK Accounting	March payroll	36.00	6.00	30.00
31/03/2023	Unity Trust Bank	Service charge Q4. 3 months @ £6 p/month	18.00		18.00
11/04/2023	Bedwyn Cinema	King's Coronation Grant	200.00		200.00
11/04/2023	Calne Town Council	Dynamic Cllr training course for Cllr Simms	40.00	6.67	33.33
11/04/2023	Handyman	Handyman March Hours & Expenses	229.72	1.41	228.31
11/04/2023	Last Landscaping	Grass cutting Jan-Mar Q4 2022-23	1,476.00	246.00	1,230.00
11/04/2023	Chiseldon Parish Council	Hire of 2 marquees for Kings Coronation Event	200.00		200.00
11/04/2023	Pandora Signs	Speed device	3,390.00	565.00	2,825.00
11/04/2023	HSS ProService Ltd	Pressure washer hire & delivery	168.00	28.00	140.00
18/04/2023	Old School Surgery	Replacement defib pads	51.60		51.60
21/04/2023	Castle House Joinery Ltd	Coronation memorial bench & delivery	626.69	104.45	522.24
21/04/2023	Allbuild	To replace missing oak post & reset cobbles	600.00	100.00	500.00
21/04/2023	Information Commissioners Office	Annual data protection fee renewal	35.00		35.00
24/04/2023	Great Bedwyn Parish Council	Internal transfer savings to current a/c	45,000.00		45,000.00
28/04/2023	Community First	Insurance cover for marquee hire	28.00		28.00
28/04/2023	HMRC	Employee tax March	110.40		110.40
28/04/2023	Clerk & RFO	April salaries & Expenses	534.28		534.28
28/04/2023	DCK Accounting	April payroll	36.00	6.00	30.00
03/05/2023	Handyman	April Hours & Expenses	464.75		464.75
		Total	55,048.75	1,064.03	53,984.72

Bank Reconciliation at 4th May 2023

	£	£
Balance b/fwd at 28 Feb 2023	96,381.87	
Receipts	59,281.27	
Payments		55,048.75
Balance c/fwd 4 May 2023		100,614.39
	<u>155,663.14</u>	<u>155,663.14</u>
Balance per bank statements		
TSB Business A 51634	04/05/2023	245.00
TSB Saving Acc 7018306	04/05/2023	35,331.59
Unity Business 20460060	04/05/2023	65,725.79
		<u>101,302.38</u>
Less outstanding cheques / unapproved payments on Unity		
Chq 300001	55.00	
OLB 15	168.24	
OLB 17	464.75	
		<u>687.99</u>
Balance at 4 May 2023		<u>100,614.39</u>

23. Items for next agenda.

Powers that allow the council to act:

- Item 7. Training LGA 1972 s.111
- Item 11. Chains on bollards LGA 1892 s.8 (1)(i)
- Item 17. Grass cutting. HA 1980 s.96

*Standing Orders section 3, items e, f, g & h. Approved May 2021 **Local Government Act 1972

Signed: Clair Wilkinson, Parish Clerk