

GREAT BEDWYN PARISH COUNCIL

Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 12th September 2024 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:30. **An informal chat session begins at 7.00pm.**

The public should request any supplementary information noted on this agenda from the Clerk who will be happy to supply a copy in advance of the meeting. It is not possible to display this information on our website or noticeboards. Copies will not be available on the evening of the meeting.

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 03.09.2024, clerk@greatbedwyn-pc.gov.uk

AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of 15 minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. *
2. **To vote to co-opt any candidates for Councillor.** See supplementary information for candidate details.
3. **To receive apologies from Cllrs with reason and vote on their approval.**
4. **Councillors to state any declarations of interest for agenda items.**
5. **Review and approve 11th July Full Council minutes.**
6. **Review Action points from 11th July Full Council minutes.**
7. **SOCIAL HOUSING NEEDS.** Discussion on current needs and availability, legislation changes and what the PC need to be aware of. (Cllr J Sheerin)
8. **FINANCE.** To approve the cost of £30 plus VAT for Cllr D Cooper to attend a WALC planning course.
9. **FINANCE.** To approve costs of £140 plus VAT for 4 Neighbourhood Watch signs for the community (Cllr S Shill).
10. **FINANCE.** To formally note the bank reconciliations carried out by a Cllr since the last meeting for the councils' bank accounts. See supplementary information for the reports.
11. **ALLOTMENTS.** To review and approve further changes made with new tenancy agreements for all tenants. See supplementary information for updates since last meeting.
12. **ALLOTMENTS.** To discuss a vote on whether to split the larger plots into smaller plots so more tenants can benefit from the allotments. See supplementary information for updates.
13. **ALLOTMENTS.** To discuss any feedback received from the allotment landowner with regards to GBPC's approach to discuss purchasing the land. See supplementary information for updates. (Legislation to be considered as GBPC do not own the land)
14. **ALLOTMENTS.** To discuss removing tenants who are not adequately tending to their plots according to the lease they have signed. See supplementary information
15. **SAFETY.** To discuss and vote on whether to request WCC review traffic safety outside the Primary School. (Item requested by Cllr D Cooper)
16. **SAFETY.** To approve a schedule for moving the Parish Speed Indicator Devices (SID's) (Cllr Sheerin)
17. **POLICIES -** To approve any new council policies. Updated ICO publication scheme. See supplementary information.
18. **PLANNING.** To discuss and vote on PL/2024/07664. Loft conversion with dormer windows and roof line amendments, Internal and glazing alterations with a replacement garage block. 20 Brook St.

19. **PLANNING. To discuss and vote on PL/24/07712. Installation of a concrete hardstanding for bin storage, enclosed by timber hit & miss fencing, connecting into the existing pathway network. 40 The Knapp, Great Bedwyn.**
20. **Clerk to report on any feedback forms from the Doctors Surgery that require a council discussion/agenda item or for Cllrs information purposes. [See supplementary information.](#)**
21. **To discuss and vote if required on GBPC taking over the additional play area at Shawgrove and 2 green amenity areas from WCC. [See supplementary information.](#)**
22. **Feedback on Skills and Knowledge sharing event, plus how the PC can support local businesses and local shopping. (Cllr Sheerin)**
23. **Playground update from Cllr Nicholson if required.**
24. **Finance report – See information from RFO below. (The public can request this information from the Clerk)**
Payments and income since last meeting:

Great Bedwyn Parish Council Finance Report 3rd September 2024					
Payments Since Last Meeting					
Date	Payee	Description	Gross £	VAT £	Net £
11/07/2024	Tactical Facilities Management Ltd	June dog bin empties	51.55	8.59	42.96
16/07/2024	Great Bedwyn Memorial Hall	Hall hire April-June 2024	77.50		77.50
16/07/2024	Lloyds Bank	delivery	56.00	8.83	47.17
23/07/2024	Last Landscaping	Grass cutting churchyard Q1 2024-25	1,026.00	171.00	855.00
23/07/2024	Staff	July salaries and expenses. (Clerk Expenses: A4 laminating sheets & travel to allotments. RFO Expenses: Postage for 3 x Risk Assessments, allotment letters & travel to allotments)	594.13	1.35	592.78
23/07/2024	HMRC	July payroll Tax/NI	136.60		136.60
23/07/2024	DCK Accounting	July payroll	36.00	6.00	30.00
25/07/2024	Handyman	June handyman hours	190.00		190.00
01/08/2024	Tactical Facilities Management Ltd	July grass cutting & dog bin empties, & extra June playground cuts	707.64	117.94	589.70
01/08/2024	Vision ICT	Hosted email accounts (x10)	240.00	40.00	200.00
16/08/2024	Lloyds Bank	Unity card. HP Printer Ink	8.99	1.00	7.99
21/08/2024	Staff	August salaries	546.61		546.61
21/08/2024	HMRC	August payroll Tax/NI	136.60		136.60
21/08/2024	DCK Accounting	August payroll	36.00	6.00	30.00
03/09/2024	Tactical Facilities Management Ltd	August grass cutting & dog bin empties	610.75	101.79	508.96
03/09/2024	Wiltshire Association of Local Councils	Course for Cllr D Cooper: Responding to planning applications	36.00	6.00	30.00
		Total	4,490.37	468.50	4,021.87

Bank Reconciliation at 3rd September 2024					
				£	£
Balance b/fwd at 2 July 2024				46,253.68	
Receipts				7,000.18	
Payments					4,490.37
Balance c/fwd 3 Sept 2024					48,763.49
				53,253.86	53,253.86
Balance per bank statements					
TSB Business A/c	51634		03/09/2024	145.00	
TSB Saving A/c	7018306		03/09/2024	76.29	
Unity Business A/c	20460060		03/09/2024	6,322.49	
Unity Savings A/c	20482873		03/09/2024	42,866.46	
					49,410.24
Less outstanding cheques / unapproved payments					
	OLB 57		610.75		
	OLB 58		36.00		
					646.75
Balance at 3 Sept 2024				48,763.49	

25. Cllrs to state any items for the next agenda.

MEETING ENDS

FOR INFORMATION. Planning applications voted on by GBPC and any WCC decisions. Visit www.wiltshire.gov.uk/planning-building-control/planning for full application details and any Wiltshire Council decision. You can view all planning committee minutes on our website [Meetings Dates, Agendas and Minutes - Great Bedwyn Parish Council \(greatbedwyn-pc.gov.uk\)](http://Meetings Dates, Agendas and Minutes - Great Bedwyn Parish Council (greatbedwyn-pc.gov.uk)) to view the results of GBPC's votes.

For information only - Powers that allow the council to act;

Item 8. Training LGA 1972 s.111

Item 9. NHW signs. Grant. LGA 1972 s.137 (registered charity grant/donation)

Item 13. Allotment improvements. Could use LGA 1972 S137 but this is capped per year at a maximum level of expenditure.

Item 14. Road Safety LGA 1972 s.136

Item 21. Play area and green spaces. LG(MP)A 1976 s.19(3)

*Standing Orders section 3, items e, f, g & h. Approved May 2021 **Local Government Act 1972

Signed: Clair Wilkinson, Parish Clerk

Next council meeting 14th November 2024 7.00pm, Village Hall. Frog Lane. Great Bedwyn.

*Society of Local Council Clerks.