

GREAT BEDWYN PARISH COUNCIL

Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 9th January 2025 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:30. [An informal chat session begins at 7.00pm.](#)

The public should request any supplementary information noted on this agenda from the Clerk who will be happy to supply a copy in advance of the meeting. It is not possible to display this information on our website or noticeboards. Copies will not be available on the evening of the meeting.

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 31.10.2024, clerk@greatbedwyn-pc.gov.uk

AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of 15 minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. *
2. **To vote to co-opt 2 candidates for Councillor. Peter Angus and Chamara Withanachchi.** [See supplementary information for candidate details.](#)
3. **To receive apologies from Cllrs with reason and vote on their approval.**
4. **Councillors to state any declarations of interest for agenda items.**
5. **Review and approve 14th November 24 Full Council minutes.**
6. **Review Action points from 14th November 24 Council minutes.**
7. **FINANCE. To review and approve the budget for 25/26** See supplementary information.
8. **FINANCE. To review and approve the precept for 25/26. Expected to be £31,000** See supplementary information. (No change from 24/25)
9. **FINANCE. To formally note the bank reconciliations carried out by a Cllr since the last meeting for the councils' bank accounts.** [See supplementary information for the reports.](#)
10. **FINANCE. To vote to suspend standing orders and hear from Suzie Brew, Co-ordinator the Pewsey Community Area Partnership with regards to a grant.** (PCAP)
11. **FINANCE. To discuss and vote on approving a grant for CPAP.** (Cllr Sheerin) [See supplementary information.](#)
12. **FINANCE. To approve expenditure of £5532.00 ex VAT for repairs to the Play area to come from CIL funds already allocated to the playground.** [See supplementary information.](#)
13. **FINANCE. To approve a quote for the creation of a council logo.** [See supplementary information.](#)
14. **FINANCE. Review the current financial situation and vote on what items to retain as allocated funds, and what unallocated/budget lines to move to allocated funds.** [See supplementary information.](#)
15. **FINANCE. To consider a grant request for new bowls mats if the formal request is received in suitable time.** [See supplementary information for the submission form.](#) Details available on request.
16. **FINANCE. To consider and vote on whether to ask the Village Hall for free hall hire for council meetings.**
17. **FINANCE. To retrospectively approve the expenditure of £1500.00 for new bollards in High Street, £3370.00 for the second SID device, £700.00 for the gate/fencing at the allotments in 24/25, £1483.66 for allotment gates and fencing in 22/23, £3000** for the white marker gates at Browns Lane and £1650.00 for flood mapping report to be spent from the councils CIL fund.** [See supplementary information.](#) **The final project amount is not yet known.
18. **ALLOTMENTS. To vote on approving polytunnel on plot 116.** [See supplementary information.](#)

19. **SAFETY. Discussion and vote if required on any additions/changes to SID's in the parish – purchasing new ones or upgrading the current ones to solar charging.** (Cllr Sheerin) This will not include voting on any items requiring expenditure at this meeting.
20. **SAFETY. To consider and vote on the defibrillator outside of the Doctors surgery. Whether to provide expenditure of around £3200 plus VAT on a new device, or purchase a new battery only at a lesser cost. Also to discuss the ownership of the device. See supplementary information.**
21. **HOUSING. To discuss and vote on any action to take with regards to Wiltshire Council selling off their housing stock, and the need for more housing stock in the parish.** (Letter to the council or invitation to a meeting etc. No financial outlay at this time except for hiring a meeting room if required)
22. **POLICIES - To approve any new council policies. Preventing crime and disorder and bio-diversity. See supplementary information.**
23. **PLANNING.** To discuss and vote on PL/2024/09896. 5 Church St, Great Bedwyn. Proposed garden room and carport.
24. **TRANSPORT.** Cllr H Cooper to provide an update on transport in the parish especially the bus services. Cllrs to decide on any course of action to take – letters, public feedback required etc.
25. **COMMUNICATIONS.** To discuss and vote on Cllrs belonging to other bodies and providing information such as newsletter/news items. To increase information sharing in the parish.
26. **Clerk to report on any feedback forms from the Doctors Surgery that require a council discussion/agenda item or for Cllrs information purposes. See supplementary information.**
27. **Playground update from Cllr Nicholson if required.**
28. **Report from the Clerk on the newly created risk assessment for the moving/placement of SIDs and poles. See supplementary information.**
29. **Finance report** – See information from RFO to follow. (The public can request this information from the Clerk)

Payments and income since last meeting.

Great Bedwyn Parish Council Finance Report 7th January 2025

Payments Since Last Meeting

Date	Payee	Description	Gross £	VAT £	Net £
14/11/2024	Handyman	Oct handyman hours & expenses	259.40		259.40
21/11/2024	Tactical Facilities Management Ltd	Oct grass cutting & dog bin empties	344.04	57.34	286.70
21/11/2024	Castle House Joinery	1 set of Allington bench legs & delivery	276.00	46.00	230.00
18/11/2024	Lloyds Bank	Unity card. HP Printer Ink & plants	42.94	2.00	40.94
26/11/2024	Staff	November salaries, pay award backpay & expenses. Mileage for Nov council meeting	724.58		724.58
26/11/2024	HMRC	November payroll Tax/NI	175.20		175.20
29/11/2024	DCK Accounting	November payroll	36.00	6.00	30.00
29/11/2024	Tactical Facilities Management Ltd	Nov dog bin empties	51.55	8.59	42.96
29/11/2024	The Old School Surgery	Defib pads grant	59.94		59.94
30/11/2024	Unity Trust Bank	Monthly service charge	11.55		11.55
03/12/2024	Great Bedwyn Memorial Hall	Defib grant to to cover repairs/upgrades	380.40		380.40
03/12/2024	Vision ICT	Annual website hosting and support Feb 25-Jan-26	161.26	26.88	134.38
12/12/2024	Great Bedwyn Memorial Hall	Hall hire for local housing provision public meeting	24.00		24.00
16/12/2024	DCK Accounting	December payroll	36.00	6.00	30.00
16/12/2024	Lloyds Bank	Unity card. HP Printer Ink & 3 x national book token vouchers	32.49	2.00	30.49
19/12/2024	Tactical Facilities Management Ltd	Dec dog bin empties	64.44	10.74	53.70
24/12/2024	Staff	December salaries	565.80		565.80
24/12/2024	HMRC	December payroll Tax/NI	141.60		141.60
31/12/2024	Unity Trust Bank	Manual handling charge	1.20		1.20
31/12/2024	Unity Trust Bank	Service charge	8.85		8.85
07/01/2025	Tactical Facilities Management Ltd	Nov grass cutting	279.60	46.60	233.00
07/01/2025	Great Bedwyn Memorial Hall	Hall hire Oct-Dec 2024	24.00		24.00
		Total	3,700.84	212.15	3,488.69

Bank Reconciliation at 7th January 2025

			£	£
Balance b/fwd at 7 Nov 2024			60,135.76	
Receipts			3,231.66	
Payments				3,700.84
Balance c/fwd 7 Jan 2025				59,666.58
			<u>63,367.42</u>	<u>63,367.42</u>
Balance per bank statements				
TSB Business A/c	51634	07/01/2025	175.00	
TSB Saving A/c	7018306	07/01/2025	76.65	
Unity Business A/c	20460060	07/01/2025	2,935.52	
Unity Savings A/c	20482873	07/01/2025	57,049.33	
			60,236.50	
Less unapproved payments				
	OLB 103	266.32		
	OLB 107	279.60		
	OLB 108	24.00		
			569.92	
Balance at 7 Jan 2025			<u>59,666.58</u>	

30. Cllrs to state any items for the next agenda.

MEETING ENDS

FOR INFORMATION. Planning applications voted on by GBPC and any WCC decisions. Visit www.wiltshire.gov.uk/planning-building-control/planning for full application details and any Wiltshire Council decision. You can view all planning committee minutes on our website [Meetings Dates, Agendas and Minutes - Great Bedwyn Parish Council \(greatbedwyn-pc.gov.uk\)](#) to view the results of GBPC's votes.

For information only - Powers that allow the council to act;

- Item 8. Precept LHGA 1972 s150. Section 4
- Item 11 Grant PCAP LGA 1972 **s137**
- Item 12 Play area LG(MP)A 1976 s.19(3) or LGA 1892 s.8 (1)(i)
- Item 13. Logo creation LGA 1972 s111
- Item 15. Grant. Bowls. LGA 1972 **s137**
- Item 19. SIDS LGRA 1997 s.30 / HA 1980 s.274A
- Item 20. Defib provision

*Standing Orders section 3, items e, f, g & h. Approved May 2021 **Local Government Act 1972

Signed: Clair Wilkinson, Parish Clerk

Next council meeting Thursday 13th March 2025 7.00pm, Village Hall. Frog Lane. Great Bedwyn.