

GREAT BEDWYN PARISH COUNCIL

Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 13th March 2025 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:30. **An informal chat session begins at 7.00pm.**

The public should request any supplementary information noted on this agenda from the Clerk who will be happy to supply a copy in advance of the meeting. It is not possible to display this information on our website or noticeboards. Copies will not be available on the evening of the meeting.

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 04.03.2025, clerk@greatbedwyn-pc.gov.uk

AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of 15 minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. *
2. **To vote to co-opt 1 candidate for Councillor. Chris Thompson.** See supplementary information for candidate details.
3. **To receive apologies from Cllrs with reason and vote on their approval.**
4. **Councillors to state any declarations of interest for agenda items.**
5. **Review and approve 9th January 25 Full Council minutes.**
6. **Review Action points from 9th January 25 Council minutes.**
7. **TRANSPORT.** To review any information received over the proposed removal of 5 parking spaces at the Train Station to create a new bus interchange. To vote on any actions the council can take if it is felt that losing 5 spaces is not acceptable. See supplementary information.
8. **FINANCE.** To formally note the bank reconciliations carried out by a Cllr since the last meeting for the councils' bank accounts. See supplementary information for the reports.
9. **FINANCE.** To approve a quote for the creation of a council logo. New quote from Sanders of £330+VAT received. See supplementary information.
10. **FINANCE.** To vote on the installation costs for the replacement dog bin. £240 +VAT for new post, install and removal of old bin. From Tactical Facilities Management. New bin already approved by council.
11. **FINANCE.** To discuss and vote on adding a new dog bin to Back Lane. See supplementary information.
12. **FINANCE.** To discuss funding for new Christmas lights for the Parish. See supplementary information.
13. **SAFETY.** Discussion and vote if quote received to replace/fix the broken diodes in the original SID. (If a quote is received from the supplier by this date). See supplementary information.
14. **SAFETY.** Discussion and vote on costs of £789.00+VAT from Pandora Technologies to upgrade the original SID to solar power. See supplementary information.
15. **PENDING UPDATE - SAFETY.** To consider and vote on the defibrillator outside of the Doctors surgery. Whether to provide expenditure of around £3200 plus VAT on a new device, or purchase a new battery only at a lesser cost. Also to discuss the ownership of the device. See supplementary information.
16. **SAFETY – Discussion point only ref CCTV or other safety measures at Church St.** Enquiry from Wiltshire Police. See supplementary information.
17. **POLICIES - To approve any new council policies. Sickness and absence policy.** See supplementary information.

18. **PLANNING. To discuss and vote on PL/2025/01605** T1- Marcrocarpa- reduce limb by 4m to relive weight leaving a radial spread of no less than 4m T2- leylandii- Remove lowest 2 branches and reduce remaining canopy to match the rest of the crown, leaving a radial spread of no less than 3m. T3- ash tree- Fell to ground level T4- ash tree- Fell to ground level. HILLCREST, 11, GREAT BEDWYN, MARLBOROUGH, SN8 3LP
19. **PLANNING. To discuss and vote on PL/2025/01037.** A series of conservation-led plain plasterwork repairs and reinstatement works across the Ground Floor of the Main House; installation of new wall and ceiling finishes; and other associated and ancillary works. ACCOMMODATION, TOTTENHAM HOUSE, SAVERNAKE, MARLBOROUGH, SN8 3BE
20. **PLANNING. To discuss and vote on PL/2025/01252.** Installation of Air Source Heating within the property, with two external units and 5 internal units. Sweet Briars, 6 Brook Street, Great Bedwyn, Marlborough, SN8 3LZ. To note that WCC advise that a further application is expected for the heat pumps.
21. **PLANNING. To discuss and vote on PL/2025/02317.** T4 - Magnolia, Weeping Pear and Prunus above patio area, fell. T5 - Medlar, fell. T7 - Row of Beech in centre of garden, crown raise to 4 m above ground level and remove deadwood from throughout crowns. 4-5 Browns Lane, Great Bedwyn, Marlborough, SN8 3LR
22. **COMMUNICATIONS. Discussion and vote on implementing suggested improvements:**
- Outreach PC surgeries at different locations involving local organizations
 - Call an informal meeting/gathering to engage with past Cllrs with regards to new co-option
 - Discuss a robust method of having a Cllr attend each Pewsey Area Board meeting
 - PC to write to organisations locally asking them what their needs for the coming year were.
23. **COMMUNICATIONS. Clerk to report on any feedback forms from the Doctors Surgery that require a council discussion/agenda item or for Cllrs information purposes. [See supplementary information.](#)**
24. **PLAYGROUND - Update from Cllr Nicholson if required.**
25. **ALLOTMENTS. To discuss whether to apply a further deposit to tenants who wish to add structures to their plots. To be refunded if structure removed at end of tenancy.**
26. **Finance report** – See information from RFO to follow. (The public can request this information from the Clerk)

Great Bedwyn Parish Council Finance Report 4th March 2025

Payments Since Last Meeting

Date	Payee	Description	Gross £	VAT £	Net £
07/01/2025	Last Landscaping	Grass cutting churchyard Q3 2024-25	1,026.00	171.00	855.00
10/01/2025	Great Bedwyn Parish Council	Internal transfer savings to current a/c	5,000.00		5,000.00
16/01/2025	PCAP	Grant to support local work	250.00		250.00
14/01/2025	Ramsbury Estates Ltd	Allotment rent for 01/01/25-30/06/25	250.00		250.00
16/01/2025	Lloyds Bank	Unity card. HP Printer Ink, pack of 50 envelopes & 4 books of 2nd class stamps (2 standard & 2 large)	55.38	2.33	53.05
21/01/2025	Tactical Facilities Management Ltd	October grass cutting. Inv-2506	279.60	46.60	233.00
21/01/2025	Staff	January salaries	566.00		566.00
21/01/2025	HMRC	January payroll Tax/NI	141.40		141.40
28/01/2025	DCK Accounting	January payroll	36.00	6.00	30.00
30/01/2025	Vision ICT	2 new Cllr emails (Cllrs Angus & Withanachchi)	31.99	5.33	26.66
30/01/2025	Tactical Facilities Management Ltd	Jan bin empties inv 2932	55.85	9.31	46.54
31/01/2025	Unity Trust Bank	Monthly service charge	8.10		8.10
17/02/2025	Lloyds Bank	Unity card. HP Printer Ink	3.99	0.67	3.32
17/02/2025	Lloyds Bank	Unity card. Dell laptop power adapter for clerks laptop	22.99	3.83	19.16
17/02/2025	Lloyds Bank	Unity card. Monthly fee	3.00		3.00
25/02/2025	Staff	February salaries	568.60		568.60
25/02/2025	HMRC	February payroll Tax/NI	141.40		141.40
27/02/2025	Allotment Tenant	Allotment plot 116 refund of deposit & 50% annual rent	65.00		65.00
28/02/2025	Unity Trust Bank	Monthly service charge	8.25		8.25
03/03/2025	DCK Accounting	February payroll	36.00	6.00	30.00
04/03/2025	Tactical Facilities Management Ltd	Hedge cutting at allotments	810.00	135.00	675.00
		Total	9,359.55	386.07	8,973.48

Bank Reconciliation at 4th March 2025

			£	£
Balance b/fwd at 7 Jan 2024			59,666.58	
Receipts			5,255.18	
Payments				9,359.55
Balance c/fwd 4 Mar 2025				55,562.21
			<u>64,921.76</u>	<u>64,921.76</u>
Balance per bank statements				
TSB Business A/c	51634	04/03/2025	175.00	
TSB Saving A/c	7018306	04/03/2025	76.83	
Unity Business A/c	20460060	04/03/2025	4,071.05	
Unity Savings A/c	20482873	04/03/2025	52,049.33	
				56,372.21
Less unapproved payments				
OLB 127		810.00		
				810.00
Balance at 4 Mar 2025				<u>55,562.21</u>

27. Cllrs to state any items for the next agenda.

MEETING ENDS

FOR INFORMATION. Planning applications voted on by GBPC and any WCC decisions. Visit www.wiltshire.gov.uk/planning-building-control/planning for full application details and any Wiltshire Council decision. You can view all planning committee minutes on our website [Meetings Dates, Agendas and Minutes - Great Bedwyn Parish Council \(greatbedwyn-pc.gov.uk\)](http://www.greatbedwyn-pc.gov.uk/Meetings-Dates-Agendas-and-Minutes) to view the results of GBPC's votes.

For information only - Powers that allow the council to act;

Item 9. Logo creation LGA 1972 s111

Item 11 dog bin LA 1983 s.5

Item 12 Xmas lights LGA 1972 s137

Item 14. SID upgrade RTRA 1984 s.72

Item 15. Defib PHA 1936 s46

Item 16. CCTV etc. When council decides if to vote the relevant act will be investigated.

Item 19. SIDS LGRA 1997 s.30 / HA 1980 s.274A

Item 25. Allotments SHAA 1908 s.26

*Standing Orders section 3, items e, f, g & h. Approved May 2021 **Local Government Act 1972

Signed: Clair Wilkinson, Parish Clerk

Next council meeting Thursday 8th May 2025 7.00pm, Village Hall. Frog Lane. Great Bedwyn.