



GREAT BEDWYN PARISH COUNCIL

Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 4th September 2025 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:30. **There will be an informal chat session for this meeting starting at 7.00pm**

The public should request any supplementary information noted on this agenda from the Clerk who will be happy to supply a copy in advance of the meeting. It is not possible to display this information on our website or noticeboards. Copies will not be available on the evening of the meeting.

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 28.8.2025, clerk@greatbedwyn-pc.gov.uk

AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of **15** minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. *
2. **To receive apologies from Cllrs with reason and vote on their approval.**
3. **Councillors to state any declarations of interest for agenda items.**
4. **Review and approve 10th July 25 Full Council minutes.**
5. **Review Action points from 10th July 25 Council minutes.**
6. **FINANCE.** To formally note the bank reconciliations carried out by a Cllr since the last meeting for the councils' bank accounts.
7. **FINANCE.** To formally note comms stating that Unity Bank is being purchased by Santander. No other actions required. [See supplementary information.](#)
8. **FINANCE.** To vote on whether to allow GBPC Cllrs to claim the annual allowance. [See supplementary information.](#)
9. **FINANCE.** To vote on whether to place a new dog waste bin at the far end of the playing field. Costs would be between £390 to £485 plus VAT including install depending on the bin size plus £5.37 per empty. [See supplementary information.](#)
10. **FINANCE.** Cllrs to present initial new project/one off expenditure requirements for the 26/27 budget to allow the RFO to start the new budget/precept request.
11. **ALLOTMENTS.** To review the last 3 years income vs expenditure for the allotments. [See supplementary information.](#)
12. **ALLOTMENTS.** To discuss the possibility of a well being accessed on site for water purposes. [See supplementary information.](#)
13. **ALLOTMENTS.** To vote on allowing a greenhouse for plot 105A. The tenant has asked if they can alter their plot, to be 3 metres wider, taking over part of a vacant plot next to it. [See supplementary information.](#)
14. **ALLOTMENTS.** To look at the current lease to see if any changes are required to the terms and conditions. Hedge planning already added to new draft. [See supplementary information.](#)
15. **ALLOTMENTS.** To vote on using council allotment maintenance funds to pay for vacant allotments to be strimmed. [See supplementary information.](#)



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16. **FINANCE.** To discuss progress and vote on any costs for new Christmas lights for the Parish if there is any update from Wiltshire Council on an electricity supply. [See supplementary information.](#)
17. **POLICIES.** To approve any council policies. Updated co-option procedure and policy. [See supplementary information.](#)
18. **POLICIES –** To discuss and vote on a new draft policy for promoting the National Landscapes and how they protect the area contained within it. To also vote on any additional activities that can be undertaken. (Cllr Thompson agenda item request) [See supplementary information.](#)
19. **TRANSPORT.** To vote on holding a public meeting for residents to raise all local transport & parking issues. Date/Time/location and invitees to be approved. GBPC to pay hall hire to benefit the community using S137 expenditure. Cllr H Cooper lead for the project, Clerk to make arrangements.
20. **TRANSPORT.** To discuss on any proposal that the PC would like to make to Wiltshire Council with regards to parking on Church St. (Cllr White) [See supplementary information.](#)
21. **HIGHWAYS.** To discuss the practicality and costs of asking whether additional land at the Village Hall can be tarmacked/paved or gravelled to offer additional parking to ease train station and Church St parking issues. (Cllr D Cooper) [See supplementary information.](#)
22. **HIGHWAYS.** To discuss and vote on a permanent SID post being placed on Browns Lane with “Road narrows” sign placed on it. Costs to the PC of around £235.00. [See supplementary information.](#)
23. **HIGHWAYS.** To discuss and vote on any action to take with regards to the WCC traffic survey at Crofton/Church St. [See supplementary information.](#)
24. **PLANNING.** To vote on PL/2025/06621 Tottenham House Stables. Works to the interior of the Old Stables basement: Removal and replacement of existing internal staircase; installation of waterproofing including a cavity drain system, insulation and drylining; installation of wall and floor finishes, localised removal and repair of brickwork; installation of brick walls; and associated works. Works to the exterior of the Old Stables basement: Adjustment to the approved external basement staircase including additional treads; the installation of a sump pump, and associated works.
25. **COMMUNICATIONS.** Update - Discussion and vote on implementing suggested improvements:
 - Outreach PC surgeries at the school in September. How will this work and how often should the council provide this extra service. Cllrs Shill and White to report.
 - PC to write to organisations locally asking them what their needs for the coming year were. Cllrs Shill and White to provide an update.
26. **COMMUNICATIONS.** Clerk to report on any feedback forms from the Doctors Surgery that require a council discussion/agenda item or for Cllrs information purposes. [See supplementary information.](#)
27. **PLAYGROUND -** Update from Cllr Nicholson if required.
28. **Finance** report since the last meeting



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Great Bedwyn Parish Council Finance Report 26th August 2025

Payments Since Last Meeting

Date	Payee	Description	Gross £	VAT £	Net £
08/07/2025	Vision ICT	Hosted email accounts (x12)	288.00	48.00	240.00
08/07/2025	Eibe Play Ltd	See saw spares handle	97.20	16.20	81.00
08/07/2025	Last Landscaping	Grass cutting churchyard Q1 2025-26	1,026.00	171.00	855.00
16/07/2025	Lloyds Bank	Unity card. Monthly fee & printer ink	9.49	1.08	8.41
18/07/2025	DCK Accounting	July payroll	37.80	6.30	31.50
22/07/2025	Great Bedwyn Memorial Hall	Hall hire Apr-Jun 2025	30.00		30.00
22/07/2025	Staff	July salaries	566.00		566.00
22/07/2025	HMRC	July payroll Tax/Ni	141.40		141.40
24/07/2025	Great Bedwyn Parish Council	Internal transfer savings to current a/c	4,000.00		4,000.00
31/07/2025	Unity Trust Bank	Monthly service & transaction charges	7.80		7.80
08/08/2025	Tactical Facilities Management Ltd	July grass cutting and bin empties	488.77	81.46	407.31
20/08/2025	The Live is Life Foundation	ViVest Defib	918.00	153.00	765.00
26/08/2025	Tactical Facilities Management Ltd	August grass cutting and bin empties	488.77	81.46	407.31
26/08/2025	Staff	August salaries	565.80		565.80
26/08/2025	HMRC	August payroll Tax/Ni	141.60		141.60
26/08/2025	Lloyds Bank	Unity card. Monthly fee & printer ink	9.49	1.08	8.41
26/08/2025	DCK Accounting	August payroll	37.80	6.30	31.50
		Total	8,853.92	565.88	8,288.04

Bank Reconciliation at 26th August 2025

			£	£
Balance b/fwd at 3 Jul 2025			54,588.51	
Receipts			4,132.68	
Payments				8,853.92
Balance c/fwd 26 Aug 2025				49,867.27
			58,721.19	58,721.19
<u>Balance per bank statements</u>				
TSB Business A/c	51634	26/08/2025	175.00	
TSB Saving A/c	7018306	26/08/2025	77.36	
Unity Business A/c	20460060	26/08/2025	5,059.38	
Unity Savings A/c	20482873	26/08/2025	46,669.70	
			51,981.44	
Less unapproved payments				
	OLB 47	918.00		
	OLB 48	488.77		
	OLB 49	299.48		
	OLB 50	266.32		
	OLB 51	141.60		
			2,114.17	
Balance at 26 Aug 2025			49,867.27	

29. Cllrs to state any items for the next agenda.

MEETING ENDS



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FOR INFORMATION. Planning applications voted on by GBPC and any WCC decisions. Visit www.wiltshire.gov.uk/planning-building-control/planning for full application details and any Wiltshire Council decision. You can view all planning committee minutes on our website [Meetings Dates, Agendas and Minutes - Great Bedwyn Parish Council \(greatbedwyn-pc.gov.uk\)](http://greatbedwyn-pc.gov.uk) to view the results of GBPC's votes.

For information only - Powers that allow the council to act;

- Item 8. Allowances
- Item 9. New dog waste bin
- Item 15 Allotments SHAA 1908 s.26
- Item 16. Xmas lights LGA 1972 **s137**
- Item 21 Hall hire LGA 1972 **s137**
- Item 22. SID LGRA 1997 s.30 / HA 1980 s.274A

*Standing Orders section 3, items e, f, g & h. Approved May 2021 **Local Gov Act 1972

Next council meeting Thursday 16th October 7.30pm, with an informal discussion from 7.00pm. Location TBC.