



GREAT BEDWYN PARISH COUNCIL Notice of Parish Council Meeting

You are hereby summoned to the Full Council meeting of Great Bedwyn Parish Council. Held on Thursday 20th November 2025 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7:30. There will be an informal chat session for this meeting starting at 7.00pm

The public should request any supplementary information noted on this agenda from the Clerk who will be happy to supply a copy in advance of the meeting. It is not possible to display this information on our website or noticeboards. Copies will not be available on the evening of the meeting.

Clair Wilkinson, Clerk to Great Bedwyn Parish Council, 13.11.2025, clerk@greatbedwyn-pc.gov.uk

AGENDA – Full Parish Council Meeting

1. **Public recess.** A maximum of **15** minutes for members of the public to address the council with regards to items on the agenda. A member of the public shall speak for no longer than 5 minutes. A question to the council does not require a response at the meeting or start a debate or discussion. The Chairperson may direct that a verbal or written reply be given. *
2. **To receive apologies from Cllrs with reason and vote on their approval.**
3. **Councillors to state any declarations of interest for agenda items.**
4. **Review and approve 16th October 25 Full Council minutes.**
5. **Review Action points from 16th October 25 Council minutes.**
6. **To vote on item 33 and 34 of the agenda being a confidential item for the reason of:**

Exempt items

Certain items are expected to include the consideration of exempt information Finance Committee is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

Item restricted:

Item 33. Vote on increase of annual staff salaries after NJC recommendation.

Item 34. Vote to pay overtime hours worked by the RFO for allotment and budget work.

Reason for Restriction:

Schedule 12(A) Local Government Act 1972, Paragraph (1,2,3):

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.

Condition

Information is not exempt if it is required to be registered under-

- The Companies Act 1985
 - The Friendly Societies Act 1974
 - The Friendly Societies Act 1992
 - The Industrial and Provident Societies Acts 1965 to 1978
 - The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)
 - The Charities Act 1993
- Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.



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Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

7. **FINANCE.** To formally note the bank reconciliations carried out by a Cllr since the last meeting for the councils' bank accounts.
8. **FINANCE.** To review the second draft of the 26/27 budget and precept requirements. To vote on approving the budget if appropriate. [See supplementary information.](#)
9. **FINANCE.** To approve the 26/27 precept amount if appropriate.
10. **FINANCE.** To note that the annual costs for Microsoft email subscriptions for Cllrs and staff have increased by 30% to £87.49 plus VAT
11. **FINANCE.** To review the latest budget vs expenditure report and note any queries around under or overspend. [See supplementary information.](#)
12. **FINANCE.** To consider and vote on additional paid hours to be used as required by the RFO to cover additional work required for allotments. Suggest 40 hours every 12 months available if required, paid at the standard rate. [See supplementary information.](#)
13. **FINANCE.** To approve costs of £250 to Pandora to unlock the software so the second SID will record and download data. To include a general update on the SID project.
14. **FINANCE.** To consider the availability of EV charging points in the parish. Could there be a benefit to installing one? Where could it be placed and how would it be funded? [See supplementary information.](#)
15. **FINANCE.** To approve certain items of expenditure as CIL expenditure. 2 new bins, new defibrillator, ground sockets for Speed Indicator devices and village gateway signs at Browns Lane. [See supplementary information.](#)
16. **FINANCE.** To consider and vote on a grant request from the village hall committee of £5000 to go towards a new kitchen for the hall. [See supplementary information.](#)
17. **PARISH PRIDE.** General discussion and vote if required on how to encourage greater pride in the parish – to cover appearance and items such as hedge cutting and verge clearance by residents for their property. How this can be encouraged and communicated. [See supplementary information.](#)
18. **TRAVEL & HIGHWAYS. BUS STOP IMPROVEMENTS.** To discuss and vote on any requests to WCC to use the allocated maintenance/improvements fund for work in Great Bedwyn. (Cllr Sheerin and Angus to report back) [See supplementary information.](#)
19. **TRAVEL & HIGHWAYS.** To discuss extra parking provision. Cllrs to bring ideas for where extra parking could be created. Vote on any next steps. Follow up from October meeting. [See supplementary information.](#)
20. **TRAVEL & HIGHWAYS.** To discuss and vote on offering support to residents by contacting WCC with concerns over the bus stop at The Square. [See supplementary information.](#)
21. **RISK ASSESSMENT.** To review and approve the risk assessment for moving the SIDs. (speed indicator devices) Existing assessment, no changes.
22. **LONLINESS PROJECT.** To start discussions on a new council initiative. (Cllr White agenda item)
23. **To vote on hiring a skip, have the fence removed and rubbish cleared from around the council's storage shed.** (Cllr Nicholson agenda item) Recommend delegation to Clerk to work with the handyman on this project.



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24. To discuss any progress for new Christmas lights for the Parish [See supplementary information.](#)
25. **POLICIES.** To approve any council policies. None this month.
26. **PLANNING** To vote on response to WCC for application PL/2025/08386. Single Storey Side extension. Double Storey Side Extension Over Existing Garage. 14 Spaines, Great Bedwyn, Marlborough, SN8 3LT
27. To vote on any action to take regarding the bin outside the Post Office, which often overfills. Moved from October agenda. [See supplementary information.](#)
28. To discuss and vote on any work that can be undertaken to combat loneliness in the Parish. Cllrs to come to the meeting with any suggestions. (Cllr White agenda item request)
29. To vote on what bins to change to larger bins in the parish to cover additional waste requirements. To vote on using CIL to purchase these bins. Moved from October agenda. To consider permissions needed from WCC. [See supplementary information.](#)
30. **COMMUNICATIONS.** Update - Discussion and vote on implementing suggested improvements:
 - Outreach PC surgeries at the school in September. How will this work and how often should the council provide this extra service. Cllrs Shill and White to report.
 - PC to write to organisations locally asking them what their needs for the coming year were. Cllrs Shill and White to provide an update. Cllrs to view any responses received to date. [See supplementary information.](#)
31. **COMMUNICATIONS.** Clerk to report on any feedback forms from the Doctors Surgery that require a council discussion/agenda item or for Cllrs information purposes. [See supplementary information.](#)
32. **PLAYGROUND** - Update from Cllr Nicholson if required. To include results of latest RoSPA inspection.
33. **CONFIDENTIAL ITEM.** To discuss and vote on the recommend salary increases for the Clerk and RFO after the National Joint Councils recommendation. [See supplementary information.](#)
34. **CONFIDENTIAL.** To consider and vote on back paying extra hours worked by the RFO for allotment issues and budget/precept work. [See supplementary information.](#)
35. Finance report since the last meeting



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Great Bedwyn Parish Council Finance Report 12 November 2025					
Payments Since Last Meeting					
Date	Payee	Description	Gross £	VAT £	Net £
10/10/2025	Great Bedwyn Parish Council	Internal transfer savings to current a/c	5,000.00		5,000.00
10/10/2025	Wiltshire Council	SIDs socket installation	2,071.74		2,071.74
10/10/2025	Last Landscaping	Grass cutting churchyard Q2 2025-26	1,026.00	171.00	855.00
16/10/2025	Lloyds Bank	Unity card. Monthly fee, printer ink, A4 paper, lever arch file, laminating pouches (plus delivery), 10 x 2nd class large stamps, and Microsoft 365 Family subscription	160.05	23.59	136.46
21/10/2025	Wiltshire Council	Browns Lane village gates and signs contribution	1,238.51		1,238.51
21/10/2025	Great Bedwyn Memorial Hall	Hall hire Jul-Sept 2025	96.00		96.00
21/10/2025	Staff	October salaries & expenses	574.31		574.31
21/10/2025	HMRC	October payroll Tax/NI	141.60		141.60
21/10/2025	DCK Accounting	October payroll	37.80	6.30	31.50
21/10/2025	TLC (Southern) Ltd	Christmas lights, extension cable and delivery	57.89	9.65	48.24
24/10/2025	OnSite Central Ltd	Commercial jetting of culverts	2,640.00	440.00	2,200.00
24/10/2025	Clerk	8 2nd class large letter stamps	12.40		12.40
24/10/2025	Great Bedwyn Parish Council	Internal transfer savings to current a/c	3,000.00		3,000.00
31/10/2025	Unity Trust Bank	Monthly service & transaction charges	7.65		7.65
04/11/2025	Wiltshire Council	Election costs	470.00		470.00
04/11/2025	Playsafety Ltd	Annual Playground Inspection	129.60	21.60	108.00
04/11/2025	Tactical Facilities Management Ltd	Oct grass cutting and bin empties	488.77	81.46	407.31
		Total	17,152.32	753.60	16,398.72
Bank Reconciliation at 12th November 2025					
			£	£	
Balance b/fwd at 9 Oct 2025			62,634.84		
Receipts			8,130.18		
Payments				17,152.32	
Balance c/fwd 12 Nov 2025				53,612.70	
			70,765.02	70,765.02	
Balance per bank statements					
TSB Business A/c	51634	12/11/2025	175.00		
TSB Saving A/c	7018306	12/11/2025	77.63		
Unity Business A/c	20460060	12/11/2025	3,506.54		
Unity Savings A/c	20482873	12/11/2025	50,941.90		
			54,701.07		
Less unapproved payments					
OLB 82		470.00			
OLB 83		129.60			
OLB 84		488.77			
			1,088.37		
Balance at 12 Nov 2025			53,612.70		

36. Cllrs to state any items for the next agenda.

MEETING ENDS

FOR INFORMATION. Planning applications voted on by GBPC and any WCC decisions. Visit www.wiltshire.gov.uk/planning-building-control/planning for full application details and any Wiltshire Council decision. You can view all planning committee minutes on our website [Meetings Dates, Agendas and Minutes - Great Bedwyn Parish Council \(greatbedwyn-pc.gov.uk\)](http://Meetings Dates, Agendas and Minutes - Great Bedwyn Parish Council (greatbedwyn-pc.gov.uk)) to view the results of GBPC's votes.

For information only - Powers that allow the council to act;



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Item 10. Microsoft fees LGA 1972 s.111

Item 12. Additional extra hours for RFO LGA 1972 s 112(2)

Item 13. Pandora SID costs LGA 1892 s.8 (1)(i)

Item 16. Grant and CIL LG(MP)A 1976 s.19(3)

Item 23. Skip hire LGA 1892 s.8 (1)(i)

Item 29. New bin bins LA 1983 s.5 and s.5(2) LGA 1892 s.8 (1)(i) & LA 1983 s.5

Item 33. Salary change LGA 1972 s 112(2)

Item 34. Back pay. LGA 1972 s 112(2)

*Standing Orders section 3, items e, f, g & h. Approved May 2021 **Local Gov Act 1972

Next council meeting Thursday 8th January 2026 at 7.30pm, with an informal discussion from 7.00pm.