

# **GREAT BEDWYN PARISH COUNCIL**

## **Notice of Annual meeting of the Parish Council**

**NOTICE IS HEREBY GIVEN** that The Annual Meeting of Great Bedwyn Parish Council will be held on **Thursday 14<sup>th</sup> May 2026** in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at **7.00pm**

Clair Wilkinson, Clerk to the Great Bedwyn Parish Council, 07.05 2024, clerk@greatbedwyn-pc.gov.uk

### **AGENDA – Annual Meeting of the Parish Council**

1. Election of Chairperson for ensuing year 2026/27
2. Election of Vice-chairperson for the ensuing year 2026/27. (Optional - not required by law)
3. Chairman and Vice Chairman to sign the Declaration of Acceptance of Office.
4. Apologies for absence and vote on approval of apologies.
5. Declarations of Interest - To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
6. To approve the minutes from the May 25 Annual meeting.
7. Approval of appointment Councillor Responsibilities – (Amendments and additions as required)
  - Allotments. Cllr Sheerin
  - Play Area: Cllr Nicholson.
  - Village Hall Rep: Cllr Nicholson.
  - Finance and budgets: Cllrs Sheerin, D Cooper and Shill
  - Staffing: Cllr Shill and Cllr D Cooper
  - Village Maintenance (e.g., speeding, parking, defibrillators, flooding and fire): Cllrs H Cooper and Nicholson
  - Green Agenda: Cllrs White and Thompson
  - Public Communications: Cllrs White and Shill
8. Approval of existing signatories for bank accounts. Cllrs Sheerin, White, D Cooper and Shill.
9. To approve and adopt the Standing Orders.
10. To approve and adopt the Financial Regulations.
11. To approve and adopt the Code of Conduct
12. To approve any annual risk assessments carried out by this date.
13. To approve the asset register ending 31.3.26