

GREAT BEDWYN PARISH COUNCIL
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL
MEETING HELD ON WEDNESDAY 19 MAY 2021 AT 7.30 PM IN THE
MEMORIAL HALL, GREAT BEDWYN.

Present: Cllr Kershaw (chair), Cllr Barry, Cllr Younger, Cllr Sheerin, Cllr Clack, Cllr Wyatt and 3 members of the public

Public Participation –

1. There was brief discussion about agenda item 21 – The Neighbourhood Development Plan report.

338.21 – 1. ELECTION OF CHAIRPERSON

Cllr Barry was appointed as Chairperson and signed the Declaration of Acceptance of Office.

339.21 – 2. ELECTION OF VICE-CHAIR

Cllr Sheerin was appointed Vice-Chairperson and signed the Declaration of Acceptance of Office.

340.21 – 3. DECLARATION OF ACCEPTANCE OF OFFICE

The Councillors signed the Declaration of Acceptance of Office.

341.21 – 4. APOLOGIES FOR ABSENCE

Cllr Nicholson.

342.21 – 5. MINUTES

The Minutes of the meeting held on 11 March 2021 were signed as a true record.

343.21 – 6. DECLARATIONS OF INTEREST

There were none.

344.21 – 7. PLANNING COMMITTEE

Cllrs Clack, Wyatt, Younger & Kershaw were appointed.

345.21 – 8. STAFFING COMMITTEE

Cllrs Younger, Wyatt and Kershaw were appointed.

346.21 – 9. COUNCILLOR RESPONSIBILITIES

- a) Open Spaces – defer to next meeting.
- b) Allotments – Cllrs Younger and Clack were appointed.
- c) Playground – defer to next meeting.
- d) Village Hall Representative – defer to next meeting.
- e) Finance/budget – Cllrs Barry and Sheerin were appointed.

347.21 – 10. BANK ACCOUNT SIGNATORIES

Cllrs Barry, Clack and Sheerin were agreed as signatories.

348.21 – 11. STANDING ORDERS

The Council approved and adopted the Standing Orders.

349.21 – 12. FINANCIAL REGULATIONS

The Council approved and adopted the Finance Regulations.

350.21 – 13. THE PLANNING CODE OF GOOD PRACTICE

The planning code of good practice was adopted.

351.21 – 14. ASSET REGISTER

The asset register was approved but it was noted that the historic data is not clear. The Open Spaces manager will be tasked with a physical inspection of assets.

352.21 – 15. ANNUAL PAYMENTS

The Council reviewed the annual payments.

353.21 – 16. INSURANCE

The Council reviewed the insurance cover and agreed to increase the Fidelity Guarantee to £100,000.

354.21 – 17. ANNUAL GOVERNANCE STATEMENT SECTION 1

The Council considered and approved by resolution of members of the authority meeting as a whole, Section 1 of the Annual Governance Statement. The Clerk and Chairman signed and dated Section 1 as confirmation of approval.

355.21 – 18. ANNUAL GOVERNANCE STATEMENT SECTION 2

The Council considered and approved by resolution of members of the authority meeting as a whole, the Accounting Statements at Section 2 of the Annual Governance Statement as prepared and signed by the Responsible Finance Officer. The Chairman signed and date Section 2 as confirmation of approval.

356.21 – 19. GREAT BEDWYN SCHOOL (EXACILBUR ACEDEMIES TRUST)

The Council discussed the request from Great Bedwyn School for a grant of £7,000 towards a new boiler and agreed not to spend the money because of concerns over the Council's lack of powers to spend money on school infrastructure.

357.21 – 20. FOOTPATHS GROUP

The Council agreed to grant the Footpaths Group £770.

358.21 – 21. NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Sheerin reported on a meeting with Little Bedwyn Parish Council. LBPC clarified that they did not support the expansion of Great Bedwyn parish boundary to include the Bedwyn Dyke Field as proposed by the Great Bedwyn Draft Neighbourhood Development Plan.

359.21 – 22. PLANNING REPORT

The planning report was received.

361.21 – 23. FINANCE REPORT

The Finance Report – the bank reconciliation and balances were approved. Council Reserves were approved. The cheques were approved.

The meeting closed at 9.40 PM.