

# GREAT BEDWYN PARISH COUNCIL

## MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

### HELD ON 11 MAY 2023 7.00PM

### IN GREAT BEDWYN VILLAGE HALL

Present: Cllr Wyatt, Cllr Sheerin, (outgoing Vice Chairman), Cllr Shill, Cllr Sims, Cllr Cooper, Cllr Sanday.  
Clair Wilkinson - Parish Clerk, and 2 members of the public.

#### **01. Election of Chairman for the forthcoming year.**

After a discussion there were no nominations for the position of council Chairman. Cllr Cooper nominated himself to Chair the current meeting to allow the meeting to proceed.

The proposal for Cllr Cooper to chair this meeting was seconded and all Cllrs were in favour.

The item is to be moved to the July agenda to vote in a Chairman for the council.

#### **02. Election of a Vice Chairman for the forthcoming year.**

There were no proposals or nominations for the position of Vice Chairman. To note that the position of Vice Chairman is not a legal requirement.

#### **03. Apologies**

Apologies received from Cllr Younger who was away. There were no apologies from Cllrs Nicholson and White.

A proposal was made to accept the apologies of Cllr Younger. The proposal was seconded and all Cllrs were in favour.

#### **04. Declarations of Interest**

There were none.

#### **05. Approval of the minutes from the 12th May 2022 Annual meeting of the council**

No changes required.

A proposal was made to sign the minutes as an accurate reflection of the meeting. The proposal was seconded and all Cllrs were in favour.

#### **06. To appoint members of the Planning Committee**

Cllr Younger (current Chairman), Cllr Nicholson, Cllr Wyatt, Cllr White, Cllr Sanday, Cllr Cooper, Cllr Sims

A proposal was made to approve these Cllrs as members of the planning committee. The proposal was seconded and all Cllrs were in favour.

#### **07. To approve Cllr responsibilities**

- **Finance and budgets:** Cllr Sheerin and Cllr Cooper
- **Planning:** Cllrs Younger, Wyatt, Nicholson, Sims, Cooper, White, Sanday.
- **Play Area:** Cllr Nicholson.
- **Allotments:** Cllrs Younger, White and Wyatt.
- **Staffing:** Cllrs Younger and Shill.
- **Village Hall Rep:** Cllr Nicholson.

- **Village Maintenance** (inc. Handyman): Cllrs Younger, Nicholson, and Sims
- **Village Safety** (e.g., speeding, parking, defibrillators, flooding and fire): Cllrs Sims, Wyatt and, Sanday.
- **Green Agenda**: Cllrs Wyatt, White and Sims.
- **Public Communications**: Cllrs White, Sanday and Shill
- **Events**: Merged into public communications.

## **08. To approve bank account signatories for TSB and Unity accounts**

Cllr Sheerin, Younger and Sims were proposed as bank signatories for TSB and Unity. The Clerk and RFO remain as inputters of payments. The proposal was seconded and all Cllrs were in favour.

## **09. Approve and adopt Standing Orders**

A proposal was made to approve and adopt the Standing Orders. The proposal was seconded and all Cllrs were in favour.

## **10. Approve and adopt Financial Regulations**

A proposal was made to approve and adopt the Financial Regulations. The proposal was seconded and all Cllrs were in favour.

## **11. Approve and adopt Code of Conduct**

A proposal was made to approve and adopt the Code of Conduct. The proposal was seconded and all Cllrs were in favour.

The meeting closed at 19.22.