

GREAT BEDWYN PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 12th SEPTEMBER 2024 7.30PM
IN GREAT BEDWYN VILLAGE HALL

Present: Cllr D Cooper (Council Vice Chairman), Cllr K Nicholson, Cllr Sheerin, Cllr H Cooper. Clair Wilkinson (Parish Clerk).

797.24 - 01. Welcome and public participation. 7 members of the public who raised the following points.

Why was there a previous agenda item about purchasing the allotment land? Cllr D Cooper advised it was an enquiry at this stage to see if it was feasible so council could discuss options. The resident advised that the last enquiry into a water supply for the site was around £10,000.

With regards to the recent vehicle break-ins. Can the police attend a GBPC meeting? Ward Cllr Wheeler advised they attend the Pewsey Area Board meetings but the police no longer do visits to council meetings in general. They will investigate every house break-in. There are community lunches where the police regularly attend.

Cllr H Cooper will make some enquiries to see what local presence/extra assistance the police can provide.

Low volume of hall bookings for the new room. Is there a concern over the dangers of crossing the bridges – especially at night?

There is already a project to ask WCC Highways to visit the area to look at local concerns. Will ask them to look at this area as well. Perhaps traffic lights would assist? Cllr Wheeler is involved in a similar project at Burbage so he will ask as to the likelihood of this happening in Great Bedwyn.

Gullies were mentioned. The Clerk will send WC Wheeler a list of those that still need emptying.

The new bus timetables are not suiting Great Bedwyn. The timetabled service is not being used. AM and PM sessions can be full of school children so no further passengers can get on. The route is too long – it takes 44 minutes to get from Great Bedwyn to Marlborough as the service goes via Hungerford.

The Clerk will add a FB post to ask for further comments on this that can be sent to WCC.

798.24 – 02. Co-option of candidates for Councillor. No candidates.

799.24 – 03. Apologies for absence and vote to approve them.

Cllr Sanday is unwell. Cllr White and Cllr Shill have prior engagements. No apologies from Cllr Sims. **A proposal was made to accept these apologies given. The proposal was seconded and all Cllrs were in favour.**

800.24 – 04. Declarations of interest. None

801.24 – 05. Approval of Minutes from 11th July 2024

The minutes of the meeting of 11th July 2024 were proposed as accurate. The proposal was seconded and all Cllrs were in favour.

Chairmans Signature.....

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802.24 – 06. Review of action points from last meeting (completed items in grey)

Owner	Minute ref	Action
Clerk	561.22 – 01	Follow up on Foxbury place line painting. Ask Ward Cllr for assistance. STILL WAITING FOR CONFIRMATION OF DATES FOR WHOLE PARISH. WC Wheeler to chase this.
Clerk	668.23-08	When Safety Committee agenda is created – add emergency plan draft to the March 24 meeting.
Clerk	743.24-01	Work with Cllrs on the Safety Committee to arrange a public meeting for transport issues Add to next agenda. Waiting for info from Cllrs in order to proceed.
Clerk	743.24-01	Work with Cllrs on Safety Committee to arrange a public meeting for local safety concerns. To include flooding. For 6 months from May 24 meeting. Date has been booked for 17 th Sept. Date cancelled as meeting not arranged.
Clerk	765.24-23	Add SID moving schedule to September agenda. Need to publish schedule. ADD TO NEXT SAFETY MEETING. Log the remainder of the gully issues with WCC. DONE Investigate quotes to fund gully cleaning work. Can Canal and Rivers Trust assist. PENDING.
Cllr Sheerin	765.24-23	Schedule moving the SID. DONE
Clerk	766.24 – 01	Add SID movement timetable to next Safety Committee meeting PENDING.
Clerk/Cllr Sheerin	766.24 – 01	Write to Vodaphone requesting that communication is more effective during periods of no service. DONE by Cllr Sheerin.
Clerk	766.24 – 01	Contact WCC and ask for costs for an assessment of moving a SID. Add to a future agenda if the council support this discussion DONE. Costs excessive.
Cllr Shill	775.24 – 10	Talk to the Primary School about designing a new logo for the PC. Clerk to add to BP News once this is done. Add to Sept meeting. Add to Nov meeting.
Clerk	776.24 – 11	Publish reminders that our Grants and Donations fund is available. DONE
Clerk	784.24 – 19	Add splitting large allotment plots to Sept agenda. DONE
Clerk	785.24 – 20	Add planning decision making process and check list to next agenda.
Clerk	786.24 – 21	Add purchasing allotment land to next agenda. DONE
Clerk	787.24 – 22	To find out about TRO and the costs for council to consider whether to proceed with investigating removing DYL. Clerk to ask for public opinion. DONE
Clerk	789.24 – 24	Enquire about hiring the cinema provision at the hall DONE
Clerk	793.24 – 28	Arrange purchase of play area bark. PENDING. ORDER MADE
Clerk	796.24 – 31	Add 2 items to next agenda. DONE

802.24 – 07. SOCIAL HOUSING NEEDS. To discuss a public meeting with regards to social housing provision. (Cllr Sheerin).

Cllr Sheerin wanted to arrange a public meeting but asked that the council cover the cost of hall hire. The Parish Council would have no further input.

A proposal was made to approve 2 hours hall hire costs to be paid for the provision of this meeting. The proposal was seconded and all Cllrs were in favour.

803.23 – 08. FINANCE To approve £30 & VAT costs for Cllr D Cooper to attend planning training.

A proposal was made to approve this cost. The proposal was seconded and all Cllrs were in favour.

The invoice must come to the Parish Council for payment.

804.23 – 09. FINANCE To approve the costs of £140 & VAT for 4 Neighbourhood Watch signs. (Cllr Skill)

A proposal was made to approve this cost. The proposal was seconded and all Cllrs were in favour.

The invoice must come to the Parish Council for payment.

805.24 – 10. FINANCE To approve the bank reconciliations signed at the July meeting.

A proposal was made to approve the bank reconciliations up to Mary 24. The proposal was seconded and all Cllrs were in favour.

806.24 - 11. ALLOTMENTS. To approve further changes to the allotment tenancy agreement.

A proposal was made to approve the changes. The proposal was seconded and all Cllrs were in favour.

807.24- 12. ALLOTMENTS. Discussion and vote on whether to split larger plots into multiple smaller plots.

A proposal made to not force the split of larger plots and only do this when a tenant has given up a plot. The proposal was seconded and the majority of Cllrs were in favour.

808.24 – 13. ALLOTMENTS. Discussion on whether to proceed with a proposal on purchasing the land for making further improvements.

There was no vote to continue this discussion at the present time.

809.24 – 14. ALLOTMENTS. To discuss and vote on how to handle tenants who have not worked their plot after being given 1 months' notice to do so.

For 1 plot who had been written to, there were not any current plans for the site to be cleared. All other tenants who had been written to, had made arrangements for improvement with the RFO, or given up their plots.

A proposal was made to give this tenant until 1st April 2025 latest to show improvement on the plot, otherwise they would risk being given 1 months' notice to vacate the plot. It should be suggested to the tenant that weed control membrane could be used over the winter months to control weeds and prevent them causing a nuisance to other tenants. The proposal was seconded and all Cllrs were in favour.

810.24 – 15. SAFETY. Discussion over the safety and double yellow lines (DYL) near the school.

It was felt that WCC Highways dept should visit the site to see what improvements could be made. Whether the traffic/parking system needed changing or the DYL's should be re-painted.

The Clerk will also ask if WCC have a traffic vehicle that could visit.

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A proposal was made to invite WCC Highways to the site to assess the current restriction and suggest possible changes/improvements that could be considered. The proposal was seconded and all Cllrs were in favour.

811.24 – 16. SAFETY. Plan for moving the SIDs around the area. (Speed indicator devices)

Cllr Sheerin asked if this item could be moved to the next Safety Committee meeting.

812.24 – 17. To approve the updated ICO publication scheme list.

A proposal was made to approve this updated list. The proposal was seconded and all Cllrs were in favour.

The Clerk has an action to add this new list to the website.

813.24 – 18. PLANNING. Discuss and vote on the response to PL/2024/07664. Loft conversion with dormer windows and roof line amendments, Internal and glazing alterations with a replacement garage block. 20 Brook St

A proposal was made to respond with “no objections” to this application. The proposal was seconded and all Cllrs were in favour.

814.24 – 19. PLANNING. Discuss and vote on the response to PL/24/07712. Installation of a concrete hardstanding for bin storage, enclosed by timber hit & miss fencing, connecting into the existing pathway network. 40 The Knapp, Great Bedwyn.

A proposal was made to respond with “no objections” to this application. The proposal was seconded and all Cllrs were in favour.

815.24 – 20. To review any comments in the suggestion box at the Drs surgery.

There were no items to review.

816.24 – 21. To discuss and vote on the proposal from Wiltshire Council for the PC to take over the play area at Shawgrove, plus 2 open green areas.

Following a discussion:

A proposal was made to respond to WCC to say the PC could not commit at this time as we were dealing with repairs to our current play area. We would consider the matter again in Nov 24. The proposal was seconded and all Cllrs were in favour.

817.24 – 22. Review of the skills and knowledge sharing event.

Deferred to next meeting

818.24 – 23. Playground update if required. (Cllr Nicholson)

Cllr Nicholson has met with a contractor who will quote on the repairs that are needed. This is likely to use a sizable amount of the funds set aside for the playground ongoing maintenance and upgrades.

The handyman will be asked to move the monkey bars as a safety precaution and cover the access area with wood. It is likely to take several months to get this scheduled in.

A working party will be needed to move the bark when its delivered. The monkey bar rings will be replaced as part of the repair work.

818.24 – 24. Finance report

Great Bedwyn Parish Council Finance Report 3rd September 2024					
Payments Since Last Meeting					
Date	Payee	Description	Gross £	VAT £	Net £
11/07/2024	Tactical Facilities Management Ltd	June dog bin empties	51.55	8.59	42.96
16/07/2024	Great Bedwyn Memorial Hall	Hall hire April-June 2024	77.50		77.50
16/07/2024	Lloyds Bank	delivery	56.00	8.83	47.17
23/07/2024	Last Landscaping	Grass cutting churchyard Q1 2024-25	1,026.00	171.00	855.00
23/07/2024	Staff	July salaries and expenses. (Clerk Expenses: A4 laminating sheets & travel to allotments. RFO Expenses: Postage for 3 x Risk Assessments, allotment letters & travel to allotments)	594.13	1.35	592.78
23/07/2024	HMRC	July payroll Tax/NI	136.60		136.60
23/07/2024	DCK Accounting	July payroll	36.00	6.00	30.00
25/07/2024	Handyman	June handyman hours	190.00		190.00
01/08/2024	Tactical Facilities Management Ltd	July grass cutting & dog bin empties, & extra June playground cuts	707.64	117.94	589.70
01/08/2024	Vision ICT	Hosted email accounts (x10)	240.00	40.00	200.00
16/08/2024	Lloyds Bank	Unity card. HP Printer Ink	8.99	1.00	7.99
21/08/2024	Staff	August salaries	546.61		546.61
21/08/2024	HMRC	August payroll Tax/NI	136.60		136.60
21/08/2024	DCK Accounting	August payroll	36.00	6.00	30.00
03/09/2024	Tactical Facilities Management Ltd	August grass cutting & dog bin empties	610.75	101.79	508.96
03/09/2024	Wiltshire Association of Local Councils	Course for Cllr D Cooper: Responding to planning applications	36.00	6.00	30.00
		Total	4,490.37	468.50	4,021.87

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Bank Reconciliation at 3rd September 2024					
				£	£
Balance b/fwd at 2 July 2024				46,253.68	
Receipts				7,000.18	
Payments					4,490.37
Balance c/fwd 3 Sept 2024					48,763.49
				<u>53,253.86</u>	<u>53,253.86</u>
Balance per bank statements					
TSB Business A/c	51634		03/09/2024	145.00	
TSB Saving A/c	7018306		03/09/2024	76.29	
Unity Business A/c	20460060		03/09/2024	6,322.49	
Unity Savings A/c	20482873		03/09/2024	42,866.46	
				49,410.24	
Less outstanding cheques / unapproved payments					
	OLB 57		610.75		
	OLB 58		36.00		
				646.75	
Balance at 3 Sept 2024				<u>48,763.49</u>	

There were no comments or issues with the finance report shown above.

819.24 – 25. Items for the next agendas.

Grass cutting.

Safety Committee updates.

It was noted the 17th Sept meeting would be cancelled as arrangements had not been made.

The meeting closed at 20.44

Date of next meeting: Thursday 14th November 2024 Village Hall at 7.30pm, with an informal discussion from 7.00pm.

Action Points

Owner	Minute ref	Action
Clerk	561.22 – 01	Follow up on Foxbury place line painting. Ask Ward Cllr for assistance. STILL WAITING FOR CONFIRMATION OF DATES FOR WHOLE PARISH.
Clerk	668.23-08	When Safety Committee agenda is created – add emergency plan draft to the March 24 meeting.
Clerk	743.24-01	Work with Cllrs on the Safety Committee to arrange a public meeting for transport issues Add to next agenda.
Clerk	765.24-23	Add SID moving schedule to September agenda. Need to publish schedule. Log the remainder of the gully issues with WCC. Investigate quotes to fund gully cleaning work. Can Canal and Rivers Trust assist.
Clerk	766.24 – 01	Add SID movement timetable to next Safety Committee meeting

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Owner	Minute ref	Action
Cllr Shill	775.24 – 10	Talk to the Primary School about designing a new logo for the PC. Clerk to add to BP News once this is done. Add to Sept meeting.
Clerk	785.24 – 20	Add planning decision making process and check list to next agenda.
Clerk	793.24 – 28	Arrange purchase of play area bark.
Cllr D Cooper	797.24 – 01	Make enquiries with the local police ref increased presence in the area.
Clerk	797.24 – 01	Compile a list of highways concerns and invite a WCC Highways officer to visit. Includes minute ref 811.24 – 15 - DYL near school.
Clerk	797.24 – 01	Send WC Wheeler the list of gullies to be emptied.
Clerk	797.24 – 01	Add a post to FB to ask for more comments about the local bus service
Clerk	802.24 – 07	Make sure that hall hire invoice for public housing meeting is sent to GBPC direct
Clerk	804.24 – 09	Make sure that the NHW sign invoice comes direct to GBPC for payment
Clerk/RFO	810.24 – 11	Ask the RFO to advise the tenant on their extension of time until 1 st April 25
Clerk	813.24 – 17	Add new ICO list to the website
Clerk	817.24 – 21	Respond to WCC with playground offer decision
Clerk	820.24 - 25	Add grass cutting and Safety Committee updates to the Nov Full council meeting.

Chairmans Signature.....

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