

GREAT BEDWYN PARISH COUNCIL
Supplementary information

Great Bedwyn Parish Council. Held on Thursday 8th September 2022 in the Memorial Hall, Frog Lane, Gt. Bedwyn commencing at 7.30pm

FINAL DOCUMENT.

Item 2. Co-option by majority vote of the following candidates: There are currently 2 vacancies on the council.

Possible Candidates:

Jo Caruana – emailed 6.9.22 asking for update – they were checking their eligibility.

Bruce White – emailed 6.9.22 asking for update – they were checking their eligibility.

Dawn Sanday.

Original information:

I've lived in the village, almost all of my life! I was born and grew up here. I briefly moved away when I got married, but we moved back again almost 23 years ago. My parents still live here, our children went to school here too.

Emailed 6.9.22 asking for any further information they would like to supply and to confirm if still interested.

Charlotte Terry Brown. No further email after original enquiry – have asked for further information if they would like to be considered still. (dated 6.9.22)

All candidates have been given the date and time of the meeting. (dated 6.9.22)

All Candidates would be voted on in one voting session. The candidate with the lowest number of votes would be eliminated, and then the vote is held again.

This process is repeated until the required number of candidates for the vacant seats is reached. In the event of a tie at any point, the Chairman has a second casting vote.

All successful candidates to sign the “Declaration of acceptance of office” before joining the meeting as a Cllr.

Item 8. Adding Cllrs to committees/working parties

Current memberships and responsibilities are:

Finance and budgets. Cllrs Barry and Sheerin

Planning. Cllrs Younger, Wyatt, Nicholson and Sheerin. Currently meet once every 2 months before the full council meeting but this may be adjusted.

Open Spaces. To be confirmed whether this needs a designated Cllr assigned to this role.

Play Area – Cllr Nicholson

Allotments – Cllr Younger, Cllr Wyatt.

Staffing – Cllr Younger and Cllr Wyatt.

Village Hall Rep – Cllr Nicholson

Note for new Cllrs – Cllr Sheerin is the Vice Chairman of the council for the municipal year, ending May 2023.

Other responsibilities to be considered:

Finance

Planning

Clerk and RFO Staffing/Management

Flooding - inc Planning & Maintenance

Village Maintenance - inc Handyman Staffing/Management

Village Safety – Speeding, Parking, Defibrillators

Allotments Management

Playground Management

Green Agenda

Village Hall Liaison

Public Communications

Item 12. Final review of asset register.

See document attached to this email. The approved asset register will be displayed on our website.

Item 13. Speed Indicator Devices and white Village Marker Gates

SEE EMAIL ALREADY SENT 9.8.22. I will re-send the email as part of this set of documents.

Item 14. Cobble repairs and bollard replacements at the corner of High Street with Farm Lane.

Note - Would need to check if Wiltshire Council permission was required? Need to confirm who owns this land?

Current quotes received from:

Allbuild:

Cobble repair. Lift and re-set cobbles on site - £350 plus VAT

Bollard replacement.

To remove Oak posts as discussed and dispose

To install 14 Oak SQ posts 120mm x 1100mm pointed tops with rebate for reflective strip

Total costs for works £1750.00 + VAT

See next page for further quotes

Royal Contractors; (VAT to be added but will be claimed back)



Royle Contractors Groundworks
1 CrabTree Close
Chilton Foliat
Hungerford
RG17 0TH
M: 07979 745577
E: Roylec6@gmail.com

Dear Sir / Madam,

RE: - Quotation for great bedwyn

Thank you for inviting us to tender for the above project, we take pleasure in providing you with a quotation for the following works:

Description of work	Cost
<ul style="list-style-type: none">• Preliminaries• To supply 14 wooden new bollards and in stall on junction of high street with farm lane• To take out old existing bollards• To cart away any waste from site	£3109.20

NOTES:

- Retention not to be taken.
- It is assumed that a storage area for materials and parking will be available to us.
- Working hours are 8am – 4:30pm Monday to Friday.
- No allowance for alterations to any existing services that may require moving or to hand dig around, nor make provisions through foundations if required, unless otherwise stated. If excavation is not possible with an excavator this quote will become invalid.
- No allowance for any reinstatement other than to match existing at the time of this quotation. All backfill unless specified is to be using excavated spoil.
- No allowance for any electrical or plumbing works.
- No allowance for any electrical or plumbing works.
- No allowance for any alterations or connections to any above ground drainage or existing service requirement temporary or permanent unless otherwise stated.
- No allowance for percolation testing or design.
- It is assumed that NO rock breaking will be required to carry out the works as detailed, if rock breaking is required it will be agreed on site within a maximum of 24 hours of discovery, any delay to this may occur charges for down time.
- No allowance within this quote for de-watering of any excavations if required.
- In the event that the scheduled works are unable to be carried out for any unforeseen reason, Royle Contractors Groundworks Ltd reserve the right to charge as required to cover all costs that may be occurred, although not exhaustive this will include loss of working times, site security and moving of equipment.
- It is the responsibility of the main contractor or client to ensure all relevant permissions are in place to carry out our detailed work, including a party wall agreement if required.

Shire Fencing:

2 Gilbert's Green
Shipton Bellinger,
Tidworth,
Hampshire
SP97YD
shirefencing@btinternet.com
tel, 01980 849208/. 07917672607
shirefencing@btinternet.com
www.facebook/shirefencing

Shire Fencing & Woodworking

Estimate

For:sh Clair Wilkinson
 clerk@greatbedwyn-pc.gov.uk

Quote No: 274
Date: 28/08/2022

Description	Amount
To remove the old bollards @ high st/farm lane, To install 14 x oak bollards at 120mm x 120mm x 1.1m with a single recess for reflective strip To reinstate the tarmac around the bollards where necessary	£1,603.77
Subtotal	£1,603.77
Total	£1,603.77
Total	£1,603.77

Notes

This price includes labour and all materials including posts, concrete and tarmac plus the reflective strip

Jake Horwood:

Quote

Jake Horwood
8 George Lane
Marlborough
Wiltshire
SN8 4BT

Quote No: 066
Date: 03/09/22

jchorwood@icloud.com
0730 7111 1779

Mrs Clair Wilkinson
Great Bedwyn
Parish Clerk

Description	Cost
Supplying and erecting new oak bollards with reflective strip and removing old bollards	£1692

Other contractors who expressed an interest did not reply with a quote.

Item 15. Flood Plan update

There is a historical plan in existence which requires updating. The original creator Mr Hitchman has been asked if he can provide an update to enable it to be handed over to GBPC.

Mr Hitchman was asked for an update 4th August and said he would reply on his return from a holiday on 14th August.
No update as of 6.9.22

Defer to Nov meeting if no information received.

Item 16. Request for a Fire Plan

Request from a resident to create a Great Bedwyn Fire Plan.

There is no law that requires a PC to create such a plan.

Wiltshire Council has a page on Civil Emergencies but this seems to cover floods as the main topic.

[Civil emergencies - Wiltshire Council](#)

The following page [Risks - Wiltshire Council](#) gives links to be able to create plans. Click on the fire option and you are directed to [Fire Kills – Test your smoke alarm now and every month](#)

The Clerks hours do not allow for the creation of this plan unfortunately so a Cllr would need to step forward.

Item 17. Allotment water containers. £250 delivery fee.

Cllr Younger has sourced several 1100 ltr water bowsers for free which will benefit the allotment tenants. She has sold them to tenants for £25.00 each. She has 1 left to sell.

The overall sale of these bowsers does not quite cover the cost of moving them to Great Bedwyn from Hungerford as they require 2 people and a large vehicle.

Item 18. New allotment signage.

Request to confirm the following expenditure:

2 x signs from Amazon advising of “Private Land, No Right of Way” at £2.49 per sign

Bespoke signs with Great Bedwyn Parish Council name on them, for “No dog fouling” and “No dogs” signs. 2 signs total in aluminium or similar long lasting material.

Maximum cost of £50 plus VAT with Cllr Younger to choose the final company to provide the signs from the quotes received.

Total expenditure request of £55 plus VAT

Item 20. Operation London Bridge. Website landing page.

We are required to follow certain protocol for the death of a senior royal. One of these is a temporary website landing page, with specific information contained.

Our website provide Vision ICT are offering this package for £35.00 plus VAT.

The Clerks' recommendation is to accept this offer.

From Vision ICT:

What Is Operation London Bridge?

Operation London Bridge is the plan for what will happen in the United Kingdom in a sad event of the death of Queen Elizabeth II. It involves planning from government institutions, media, transport and police. Operation London Bridge also affects local councils. You can read more about it in our blog posts [Operation London Bridge](#) and [Protocols on the Deaths of Senior Royals](#).

How Can Smaller Authorities Comply?

When the announcement is made from Buckingham Palace, each local authority ought to appropriately change their website to commemorate the Queen. This includes providing a landing page with a black background. The page should contain an official image, key dates and a button or a link to the main site.

The Service That We Offer

We currently offer a service which will make your website compliant with the requirements set in the Operation London Bridge. After purchasing the service you will have the option to have a black page with a portrait of HM The Queen and accompanying text, including the Queen's year of birth, year of death, and a simple button to allow visitors to continue to the main website for the duration of the days between the Queen's passing and funeral. On that page will be a link that will take users to your normal home page.

We currently offer the Operation London Bridge service for £35.00 plus VAT. Please note that this price will increase to £50.00 plus VAT when purchasing on the day to cover additional costs.

Item 21. 2023/24 budget.

In order for the Cllr Barry and the RFO to create the budget and precept request for the 2023/24 year starting April 1st 2023, Cllrs need to provide requests for any "one off" projects they wish to see completed within that financial year.

This meeting is not to approve those items but to suggest them to see if they can be worked into the budget, and keep the precept at a level Cllrs are happy to vote on.

The items with approximate costs will be reviewed at the Nov 2022 meeting with a view to approving or rejecting them from the 2023/24 budget.